Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

1. the CoC Application,
2. the CoC Priority Listing, and
3. all the CoC's project applications that were either approved and ranked, or rejected.

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The FY 2023 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific application and program requirements.
2. The FY 2023 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

Your CoC Must Approve the Consolidated Application before You Submit It
- 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2023 CoC Program Competition on behalf of your CoC.
- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.
Answering Multi-Part Narrative Questions
Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

Attachments
Questions requiring attachments to receive points state, "You Must Upload an Attachment to the 4B. Attachments Screen." Only upload documents responsive to the questions posed–including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.
- Attachments must match the questions they are associated with–if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.
- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

1A. Continuum of Care (CoC) Identification

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
    - FY 2023 CoC Application Navigational Guide;
  - Section 3 Resources;
  - PHA Crosswalk; and
    - Frequently Asked Questions

1A-1. CoC Name and Number: MI-519 - Holland/Ottawa County CoC

1A-2. Collaborative Applicant Name: Greater Ottawa County United Way

1A-3. CoC Designation: CA

1A-4. HMIS Lead: Greater Ottawa County United Way

1B. Coordination and Engagement–Inclusive Structure and Participation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
   - FY 2023 CoC Application Navigational Guide;
  - Section 3 Resources;
  - PHA Crosswalk; and
   - Frequently Asked Questions

1B-1.	Inclusive Structure and Participation–Participation in Coordinated Entry.	
	NOFO Sections V.B.1.a.(1), V.B.1.e., V.B.1f., and V.B.1.p.	

	In the chart below for the period from May 1, 2022 to April 30, 2023:
1.	select yes or no in the chart below if the entity listed participates in CoC meetings, voted–including selecting CoC Board members, and participated in your CoC's coordinated entry system; or
2.	select Nonexistent if the organization does not exist in your CoC's geographic area:

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing CoC Board Members	Participated in CoC's Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	Yes	Yes
2.	CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
3.	Disability Advocates	Yes	Yes	Yes
4.	Disability Service Organizations	Yes	Yes	Yes
5.	EMS/Crisis Response Team(s)	Yes	Yes	Yes
6.	Homeless or Formerly Homeless Persons	Yes	Yes	Yes
7.	Hospital(s)	Yes	Yes	Yes
8.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	No	No	No
9.	Law Enforcement	Yes	No	Yes
10.	Lesbian, Gay, Bisexual, Transgender (LGBTQ+) Advocates	Yes	Yes	Yes
11.	LGBTQ+ Service Organizations	Yes	Yes	Yes
12.	Local Government Staff/Officials	Yes	Yes	Yes
13.	Local Jail(s)	Yes	No	Yes
14.	Mental Health Service Organizations	Yes	Yes	Yes
15.	Mental Illness Advocates	Yes	Yes	Yes

16.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	No	No	No
17.	Organizations led by and serving LGBTQ+ persons	No	No	No
18.	Organizations led by and serving people with disabilities	Yes	Yes	Yes
19.	Other homeless subpopulation advocates	Yes	Yes	Yes
20.	Public Housing Authorities	Yes	Yes	Yes
21.	School Administrators/Homeless Liaisons	Yes	Yes	Yes
22.	Street Outreach Team(s)	Yes	Yes	Yes
23.	Substance Abuse Advocates	Yes	Yes	Yes
24.	Substance Abuse Service Organizations	Yes	Yes	Yes
25.	Agencies Serving Survivors of Human Trafficking	Yes	Yes	Yes
26.	Victim Service Providers	Yes	Yes	Yes
27.	Domestic Violence Advocates	Yes	Yes	Yes
28.	Other Victim Service Organizations	Yes	Yes	Yes
29.	State Domestic Violence Coalition	Yes	No	Yes
30.	State Sexual Assault Coalition	Yes	No	Yes
31.	Youth Advocates	Yes	Yes	Yes
32.	Youth Homeless Organizations	Yes	Yes	Yes
33.	Youth Service Providers	Yes	Yes	Yes
	Other: (limit 50 characters)			
34.	Fair Housing Advocates	Yes	Yes	Yes
35.	Information and Referral Organization	Yes	Yes	Yes

1B-2.	Open Invitation for New Members.	
	NOFO Section V.B.1.a.(2)	

	Describe in the field below how your CoC:
1.	communicated a transparent invitation process annually (e.g., communicated to the public on the CoC's website) to solicit new members to join the CoC;
2.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and
3.	invited organizations serving culturally specific communities experiencing homelessness in the geographic area to address equity (e.g., Black, Latino, Indigenous, LGBTQ+, and persons with disabilities).

(limit 2,500 characters)

1. The CoC is open to any community organization, individual or business interested in membership and annually makes a public invitation. The Annual Meeting is publicly advertised through the CoC's website, various networks and collaborative meetings encouraging the broader community to attend and join the CoC. Annually, the CoC Director and Executive Committee review the membership list to identify sectors of the community who are not represented. Agencies or individuals representing missing sectors are contacted via phone or e-mail to invite them to attend a CoC meeting and to consider joining the CoC.

2. All communication from the CoC is accessible electronically to reach a broad cross-sector of the community. Information about the CoC is shared via the Collaborative Applicant's Facebook page and website. The CoC utilizes press releases, radio interviews and newspaper articles to inform the public about CoC activities to solicit new members. Bi-monthly CoC meetings are held virtually and the CoC uses the closed caption option during the meetings. The website of the Collaborative Applicant has a widget to allow for a variety of accessible formats including seizure safe, vision impaired, ADHD friendly, cognitive disability, and keyboard navigation. The widget also allows for content, color and orientation adjustments.

3. CoC member agencies are asked to recommend homeless or formerly homeless persons to join the CoC. These individuals are given the opportunity to attend regular bi-monthly meetings and invited to participate in CoC-led committees and task forces. The CoC Director will meet regularly with the individual to provide guidance about CoC activities and structure. During the annual review of the COC's strategic plan, Action Steps were created to address the lack of representation of people with lived experience, to identify missing sectors and explore ways to better involve Black, Latino, Indigenous, LGBTQ populations as well as persons with disabilities. While there is a broadly shared invitation to join the CoC, the CoC Director will reach out to culturally specific organizations and individuals.

	1B-3.	CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness.	
		NOFO Section V.B.1.a.(3)	

		Describe in the field below how your CoC:
	1.	solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;
	2.	communicated information during public meetings or other forums your CoC uses to solicit public information;
	3.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and
	4.	took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.

(limit 2,500 characters)

1. The CoC Director, Executive Committee and CoC member agencies attend local community collaboratives (including reaching out to county legislative decision-makers) to solicit opinions from a broad array of organizations and individuals that have knowledge of homelessness or interest in preventing and/or ending homelessness. These groups, such as the Food Policy Council, SPOKE (a cross-sector collaborative), and two Case Coordinator collaboratives, offer unique perspectives on meeting the needs of persons experiencing homelessness. Information is shared by all collaboratives regarding gaps in services. The CoC, including 27 member agencies and individuals, holds bi-monthly meetings and regularly updates the strategic plan utilizing input from a variety of sources. CoC member agencies regularly gather input from program participants through a variety of methods including phones surveys and online surveys such as Survey Monkey.
2. The CoC provides updates at all public meetings including County Commission, County Health and Human Services, and the County housing commission about progress and strategies and asks for input to be used when creating action steps. Information about the CoC is shared via the CoC's Facebook page and website. The CoC utilizes press releases, radio interviews and newspaper articles to inform the public about CoC activities.
3. All communication from the CoC is accessible electronically to reach a broad cross-sector of the community. Information about the CoC is shared via the Collaborative Applicant's Facebook page and website. Bi-monthly CoC meetings are held virtually and the CoC uses the closed caption option during the meetings. The website of the Collaborative Applicant has a widget to allow for a variety of accessible formats including seizure safe, vision impaired, ADHD friendly, cognitive disability, and keyboard navigation. The widget also allows for content, color and orientation adjustments.
4. Information gathered at public meetings is taken into consideration when identifying areas of improvement. Several needs assessments are conducted in the CoC's geographic area including the Community Health Needs Assessment, the United Way Community Assessment and the Youth Assessment Survey. The CoC reviews the data and identifies unmet housing needs. Input from public meetings is brought to the Executive Committee for review, shared with the membership and when appropriate incorporated into the strategic planning process.

1B-4.	Public Notification for Proposals from Organizations Not Previously Awarded CoC Program Funding.		
	NOFO Section V.B.1.a.(4)		

		Describe in the field below how your CoC notified the public:
	1.	that your CoC will consider project applications from organizations that have not previously received CoC Program funding;
	2.	about how project applicants must submit their project applications–the process;
	3.	about how your CoC would determine which project applications it would submit to HUD for funding; and
	4.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats.

(limit 2,500 characters)

1. All CoC member organizations, including those not previously funded, as well as dozens of organizations and individuals that have expressed interest in ending and preventing homelessness were informed via the COC's website and e-mail about the availability of funds. The Collaborative Applicant also posted information on the CoC's Facebook page. Information provided in the messages included the local application, scoring criteria, timeline and instructions on how to apply.

2. Applications are accepted electronically through an online system designed to manage the local CoC Program Application process. Applicants create a profile in the online portal and are given access to the available local funding competition. The CoC is open to receiving applications from any agency that meets HUD's eligibility criteria. All application materials are available electronically via an online portal and through the Collaborative Applicant's website.

3. The Allocation and Accountability Committee (AAC) is the group charged with determining which project will be submitted to HUD. The AAC is made up of CoC agencies not currently requesting funding. Once local applications are submitted, the members of AAC review and score each submitted application through the online portal. The AAC then meets to review the compiled scores and determines the priority listing based on objective scoring. Projects not meeting the basic threshold as indicated in the 2023 NOFO for the project type will not be considered.

4. The CoC effectively communicates with individuals with disabilities by making information available in electronic formats. All documents are offered in a pdf format. The website of the Collaborative Applicant has a widget to allow for a variety of accessible formats including seizure safe, vision impaired, ADHD friendly, cognitive disability, and keyboard navigation. The widget also allows for content, color and orientation adjustments.

1C. Coordination and Engagement

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
    - FY 2023 CoC Application Navigational Guide;
  - Section 3 Resources;
  - PHA Crosswalk; and
    - Frequently Asked Questions

1C-1.	Coordination with Federal, State, Local, Private, and Other Organizations.	
	NOFO Section V.B.1.b.	

	In the chart below:	
1.	select yes or no for entities listed that are included in your CoC's coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or	
2.	select Nonexistent if the organization does not exist within your CoC's geographic area.	

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with the Planning or Operations of Projects?
1.	Funding Collaboratives	Yes
2.	Head Start Program	Yes
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Yes
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	Yes
9.	Housing Opportunities for Persons with AIDS (HOPWA)	Nonexistent
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	No
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes
12.	Organizations led by and serving LGBTQ+ persons	Yes
13.	Organizations led by and serving people with disabilities	Yes
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Yes
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	

18.	Fair Housing Advocates and Information and Referral	Yes

	1C-2.	CoC Consultation with ESG Program Recipients.	
		NOFO Section V.B.1.b.	

		Describe in the field below how your CoC:
	1.	consulted with ESG Program recipients in planning and allocating ESG Program funds;
	2.	participated in evaluating and reporting performance of ESG Program recipients and subrecipients;
	3.	provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area; and
	4.	provided information to Consolidated Plan Jurisdictions to address homelessness within your CoC's geographic area so it could be addressed in the Consolidated Plan update.

(limit 2,500 characters)

1. The CoC consults with the ESG and ESG-CV program recipients when planning and allocating ESG and ESG-CV funding. Funding recommendations are based on the Notice of Funding Availability issued annually by the ESG recipient, the Michigan State Housing Development Authority (MSHDA). The CoC participates in regional meetings where input is given re: funding decisions, target populations and performance goals. The CoC's main contact with the ESG recipient is a MSHDA Homeless Program Specialist who has been assigned to the CoC. This liaison maintains regular communication with CoC staff, ESG local fiduciary and the lead agency for coordinated entry. The MSHDA liaison receives minutes and agendas and attends the CoC bi-monthly meetings as able.

2. The CoC submits quarterly reports to the Michigan State Housing Development Authority (MSHDA), the ESG recipient, which includes tracking households entering rapid re-housing from the streets or emergency shelter, prevention and rapid re-housing clients exiting to housing, completion rate of the standardized assessment and decrease in the average length of time homeless. The CoC also reviews and submits quarterly CAPER reports to the ESG recipient. The CoC conducts monthly a financial review to ensure compliance. The CoC also monitors the ESG sub-recipients on an annual basis by reviewing project level documentation and HMIS data entry.

3. Local homelessness information, including the Point in Time and Housing Inventory Chart data, is shared with the City of Holland, the CoC's Consolidated Plan Jurisdiction on an annual basis.

4. Point in Time and Housing Inventory data is included in updates to the City of Holland's Consolidated Plan and is taken into consideration by the City of Holland's Neighborhood Improvement Committee and the Community and Neighborhood Services Department when determining goals for addressing the needs of people experiencing homelessness.

	1C-3.	Ensuring Families are not Separated.	
		NOFO Section V.B.1.c.	

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported sexual orientation and gender identity:

1.	Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated.	No
2.	Conducted optional training for all CoC- and ESG-funded service providers to ensure families are not separated.	Yes
3.	Worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	Yes
4.	Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance.	Yes
5.	Sought assistance from HUD by submitting questions or requesting technical assistance to resolve noncompliance by service providers.	No

1C-4.	CoC Collaboration Related to Children and Youth–SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate the entities your CoC collaborates with:

1.	Youth Education Provider	Yes
2.	State Education Agency (SEA)	Yes
3.	Local Education Agency (LEA)	Yes
4.	School Districts	Yes

1C-4a.	Formal Partnerships with Youth Education Providers, SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Describe in the field below the formal partnerships your CoC has with at least one of the entities where you responded yes in question 1C-4.

(limit 2,500 characters)

The McKinney-Vento grant coordinators of the Ottawa Area Intermediate School District (OAISD), the Local Education Agency (LEA), are members of the CoC. The coordinators hold monthly meetings for the district homeless liaisons and invite at least one local agency to attend/present about homeless services. The LEA utilizes connections made as a result of the involvement with the CoC to support liaisons in understanding the needs of the homeless population and where to find resources. The CoC has a Collaborative Community Partner Agreement with the LEA in place establishing a commitment to address the needs of children experiencing homelessness. In the MOU the LEA agrees to be involved in the annual Point in Time Count and to provide accurate data to the CoC and the SEA. All CoC funded agencies follow the CoC education policy which requires collaboration with local education agencies to assist in the identification of homeless families as well as informing these families and youth of their eligibility for McKinney-Vento education services.

1C-4b.	Informing Individuals and Families Experiencing Homelessness about Eligibility for Educational Services.	
	NOFO Section V.B.1.d.	

Describe in the field below written policies and procedures your CoC uses to inform individuals and families who become homeless of their eligibility for educational services.

(limit 2,500 characters)

The policy of the CoC is to ensure households with children, including unaccompanied youth, are identified, informed of educational rights and available educational resources and assisted in accessing those resources. As such, the CoC recipients of the HUD CoC-Program, Emergency Solutions Grant and other grants that serve households with children, including unaccompanied youth, must ensure and document that they:
1. Collaborate with local education agencies to assist in the identification of homeless families as well as informing these families and youth of their eligibility for McKinney-Vento education services.
 2. Consider the educational needs of children when families are residing in emergency, transitional, rapid re-housing or permanent supportive housing to the maximum extent practicable. For example, grantees will work with families with children to find housing as close to their school of origin so as not to disrupt the children's education.
3. Establish policies and practices that are consistent with, and do not restrict the exercise of, rights provided by the education subtitle of the McKinney-Vento Act, and other laws relating to the provision of education and related services to individuals and families experiencing homelessness.
4. Designate a staff person to ensure children are enrolled in school and connected to the appropriate services within the community, including early childhood programs such as Head Start. Collaboration with local education agencies may be documented in Contracts, Memorandums of Understanding or Community Partner Agreements. Agreements address key contacts, shared data practices, safety protocols, information and services provided to households and other elements required by the LEA or CoC program.

1C-4c.	Written/Formal Agreements or Partnerships with Early Childhood Services Providers.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

		MOU/MOA	Other Formal Agreement
1.	Birth to 3 years	No	Yes
2.	Child Care and Development Fund	No	Yes
3.	Early Childhood Providers	Yes	No
4.	Early Head Start	Yes	No

5.	Federal Home Visiting Program–(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV)	No	Yes
6.	Head Start	Yes	No
7.	Healthy Start	No	No
8.	Public Pre-K	Yes	Yes
9.	Tribal Home Visiting Program	No	No
	Other (limit 150 characters)		
10.	Help Me Grow	Yes	Yes

1C-5.	Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors–Collaboration with Federally Funded Programs and Victim Service Providers.
	NOFO Section V.B.1.e.

In the chart below select yes or no for the organizations your CoC collaborates with:

	Organizations	
1.	state domestic violence coalitions	Yes
2.	state sexual assault coalitions	Yes
3.	other organizations that help this population	Yes

1C-5a.	Collaboration with Federally Funded Programs and Victim Service Providers to Address Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

	Describe in the field below how your CoC regularly collaborates with organizations indicated in Question 1C-5 to:
1.	update CoC-wide policies; and
2.	ensure all housing and services provided in the CoC's geographic area are trauma-informed and can meet the needs of survivors.

(limit 2,500 characters)

1. The CoC regularly collaborates with a variety of organizations that serve survivors of domestic violence, dating violence and sexual assault to update CoC-wide polices. The primary victim services provider in Ottawa County, Resilience: Advocates for Ending Violence, has two staff representatives actively engaged with the CoC and the Executive Director serves as the cochair of the Executive Committee, the primary decision-making body. Resilience and the CoC regularly collaborate with the Michigan Coalition to End Domestic & Sexual Violence (MCEDSV), the Lakeshore Alliance Against Domestic and Sexual Violence (LAADSV), law enforcement and other organizations to ensure CoC-wide policies address the needs of victims of domestic violence and are trauma informed.

2. Resilience strives to ensure all housing service providers of know what it means to be trauma- informed and survivor-centered. In addition to Resilience's Executive Director serving on the CoC's Executive Committee, Resilience's Supportive Housing Coordinator is also an active representative at the bimonthly CoC membership meetings. The Executive Director and Supportive Housing Coordinator share information about Resilience services, support groups, and participate in breakout sessions regarding the strategic plan at bimonthly meetings. Their expertise and knowledge of the unique needs of survivors are brought to the table to share with all CoC members. They serve as a reminder of the diversity of circumstances of homelessness – for example, that a household may have access to financial resources, but if an abusive partner is prohibiting their partner from accessing funds, it can contribute to the victim's homelessness from fleeing violence. Multiple member agencies from the CoC use a trauma-informed perspective, including Resilience. The CoC strives to meet the needs of survivors collectively in our community.

	1C-5b.	Coordinated Annual Training on Best Practices to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
		NOFO Section V.B.1.e.	

		Describe in the field below how your CoC coordinates to provide training for:
	1.	project staff that addresses best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually); and
	2.	Coordinated Entry staff that addresses best practices (e.g., trauma informed care) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually).

(limit 2,500 characters)

1. The primary victim services provider, Resilience: Advocates for Ending Violence, hosts comprehensive training for community partners throughout the year that addresses best practices in serving survivors. All CoC members are invited and strongly encouraged to attend. Topics include best practices in empowerment and trauma informed, victim-centered approaches, assessing for lethality, safety planning, the effects of domestic violence on children, power and control, and the roots of domestic and sexual violence, serving underrepresented survivors, legal issues, and more. Resilience staff also provide customized training to the CoC member agencies when specific needs arise. All training provided by Resilience is offered both in person and virtually for ease of access and to ensure safety of participants from the COVID-19 pandemic. Continuing education credits are also provided for service providers who are interested. Resilience works with existing coordinated entry staff to assess identified training needs.

2. Coordinated entry staff also annually access specialized training offered through HUD (for example: Safety Planning with Survivors of Domestic and Sexual Violence: A Guide for Homeless/Housing Programs Webinar). Coordinated Entry staff have adopted the best practice of utilizing the packet which includes power and control wheel, myths and facts about domestic violence, local resources for survivors and a safety planning tool. To reduce the likelihood of re-traumatization and the provision of non-judgmental assessments, feedback round-tables and surveys are conducted annually that include survivor's voices and perspectives to help shape changes around the entry process as needed.

	1C-5c.	Implemented Safety Planning, Confidentiality Protocols in Your CoC's Coordinated Entry to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
		NOFO Section V.B.1.e.	

		Describe in the field below how your CoC's coordinated entry includes:
	1.	safety planning protocols; and
	2.	confidentiality protocols.

(limit 2,500 characters)

1. Primary Coordinated Entry (CE) staff have created safety protocols for survivors during the intake, assessment, and referral process. The focus is on not re-traumatizing the individual or family. When there is a survivor disclosure during intake process a variety of responses will be utilized including a safety plan which can help lower the risk of being hurt by a perpetrator. A safety plan includes information that can increase safety at school, home, and other frequently visited locations. Evidence-based approaches are used by staff, interns and volunteers to build trust, to address safety issues and unique barriers of individuals who have experienced emotional, physical, and/or sexual violence.

2. CE staff adheres to VAWA confidentiality guidelines. Procedures are in place to ensure the safety of all seeking assistance including confidential access and secure referrals for housing services. Adjustments to physical office space to better ensure opportunities for private conversations, clear articulation of privacy rights and disclosure of information, protecting confidentiality during follow-up process and honoring a survivor's choices during intake and assessment process are some ways the CE staff ensures confidentiality. Interviews are completed in confidential spaces. CE staff also meets with survivors at the primary victim service providers offices to accommodate survivors safety and confidentiality needs. Once releases of information are in place, the primary victim services provider advocates works closely with CE staff. Advocates are available for off-site emergency response ensuring that services are available where and when survivors need them based on their unique safety needs.

	1C-5d.	Used De-identified Aggregate Data to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
		NOFO Section V.B.1.e.	

		Describe in the field below:
	1.	the de-identified aggregate data source(s) your CoC used for data on survivors of domestic violence, dating violence, sexual assault, and stalking; and
	2.	how your CoC uses the de-identified aggregate data described in element 1 of this question to evaluate how to best meet the specialized needs related to domestic violence and homelessness.

(limit 2,500 characters)

1.The de-identified aggregated data sources, both quantitative and qualitative, the CoC uses for data on survivors of domestic violence, dating violence, sexual assault, and stalking include: Apricot (Bonterra Solutions), Community Services (HMIS – WellSky), State of Michigan Incident Crime Report, local United Way Community Assessment, Youth Assessment Survey, Resilience (local victim service provider), Survivors Advisory Council, Victim Service Providers Comprehensive Screening and Assessment Program Evaluation, Behavioral Risk Factor Survey, Community Health Needs Assessment, ACEs (Adverse Childhood Events),Call-211

2. The CoC uses the de-identified, aggregated data to inform policy, to help providers to evaluate how best to meet the specialized needs related to domestic violence and homelessness and to identify systemic opportunities for improvement. Data help strengthen partnerships between the primary victim service provider and other housing providers. For example, data show an increase in victims of domestic violence accessing the primary food pantry in the CoC geographic area. In response, victim advocates conduct routine service hours on site at the food pantry. Survivors are provided opportunities to share their stories confidentially in order to break the silence and stigma which perpetuates domestic and sexual violence in our community. This qualitative data is important in ensuring services are provided in a way that meets the needs of survivors and their families.

1C-5e.	Implemented Emergency Transfer Plan Policies and Procedures for Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

	Describe in the field below how your CoC communicates to all individuals and families seeking or receiving CoC Program assistance:
1.	whether your CoC has policies and procedures that include an emergency transfer plan;
2.	the process for individuals and families to request an emergency transfer; and
3.	the process your CoC uses to respond to individuals' and families' emergency transfer requests.

(limit 2,500 characters)

1. The CoC has policies and procedures that include an emergency transfer plan for survivors of domestic violence, dating violence, sexual assault and stalking.
2. A tenant who is a victim of domestic violence, dating violence, sexual assault, or stalking, as provided in HUD's regulations at 24 CFR part 5, subpart L is eligible for an emergency transfer if the tenant reasonably believes there is a threat of imminent harm from further violence if the tenant remains within the same unit. A tenant requesting an emergency transfer must expressly request the transfer in accordance with the procedures described in this plan. To request an emergency transfer, the tenant shall notify the CoC funded member agency's management office and submit a written or verbal request for a transfer. The CoC funded member agency will provide reasonable accommodations to this policy for individuals with disabilities. The tenant's written or verbal request for an emergency transfer should include a statement expressing the tenant reasonably believes there is a threat of imminent harm from further violence if the tenant were to remain in the same dwelling unit assisted under the LHA funded member agency's program. The tenant is not required to disclose any details about the abuse.
3. The process the CoC uses to respond to emergency transfer requests, in accordance with the Violence Against Women Act (VAWA), starts with CoC funded member agencies informing tenants who are victims of domestic violence, dating violence, sexual assault, or stalking of the emergency transfer process and allow tenants to move from a current unit to another unit. The ability to request a transfer is available regardless of sex, gender identity, or sexual orientation. Once a tenant has expressed a need to transfer units, the agency works as quickly as possible to find alternative housing. This might include a short hotel stay while staff work to identify a unit. A safety plan is created which includes but is not limited to changing phone numbers, addressing social media concerns and school transfers for children. Consultation with the primary victim service provider is key and agencies will collaborate and coordinate cross counties as necessary.

| | 1C-5f. | Access to Housing for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking. | |
| | | NOFO Section V.B.1.e. | |

		Describe in the field below how your CoC:
	1.	ensures that survivors of domestic violence, dating violence, sexual assault, or stalking have safe access to all of the housing and services available within the CoC's geographic area; and
	2.	proactively identifies systemic barriers within your homeless response system that create barriers to safely house and provide services to survivors of domestic violence, dating violence, sexual assault, or stalking.

(limit 2,500 characters)

1. The CoC's Coordinated Entry (CE) Policies and Procedures includes specific protocol addressing the needs of survivors of domestic violence, dating violence, sexual assault or stalking ensuring a coordinated entry of housing services and access to all the CoC's housing resources. Survivors who present for services to Resilience, the primary victim service provider, and are experiencing a housing crisis are referred to the CE once immediate safety planning is established. A lethality assessment is completed by Resilience, the victim service provider and an assessment is made for their internal programs. Resilience provides emergency shelter, hotels stays and emergency financial assistance for households seeking an immediate, safe location.

2. The Lead Agency for CE has proactively identified systemic barriers within the homeless response system. For example, requiring victims of domestic violence to present in person at the lead agency for CE creates a barrier to access. The lead agency offers telephone assessments as well as regular service hours on site at the victim service provider's office. If the CE identifies households with a history of domestic violence, appropriate referrals to the primary victim service provider will be made. Victims of domestic violence are not required to present personal protective orders in order to prove homelessness or DV status. Based on self-certification, Resilience provides a letter on letterhead directed to the individual verifying homelessness based on the HUD definition of Category 4 homelessness.

	1C-5g.	Ensuring Survivors With a Range of Lived Expertise Participate in Developing CoC-Wide Policy and Programs.	
		NOFO Section V.B.1.e.	

		Describe in the field below how your CoC:
	1.	ensured survivors with a range of lived expertise are involved in the development of your CoC-wide policy and programs; and
	2.	accounted for the unique and complex needs of survivors.

(limit 2,500 characters)

1. To ensure survivors with a range of lived expertise are involved in the development of the CoC-wide policies and procedures, Resilience, the Primary Victim Service Provider, has created a Survivor Advisory Council which is a committee of Resilience's Board of Directors. The Survivor Advisory Council is open to any survivor of domestic and/or sexual violence. The goal of the Council is to elevate survivor voices within both the organization and the broader community. The Council has also set an additional scope of their work by developing and implementing a public policy agenda. Council members are volunteers. Feedback surveys given to Resilience program participants are reviewed by direct service program supervisors quarterly. Their feedback is incorporated into both program planning and feedback to CoC member organizations.

2. To account for the unique and complex needs of survivors, attendance requirements are minimal and designed to be flexible. The Council chooses to meet virtually in the evening once a month. Some members are able to attend regularly, and others join intermittently as their schedule and needs allow. Members are encouraged to prioritize their own needs over their commitment to the Council.

1C-6.		Addressing the Needs of Lesbian, Gay, Bisexual, Transgender and Queer+–Anti-Discrimination Policy and Training.	
		NOFO Section V.B.1.f.	

	1.	Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination?	Yes
	2.	Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	Yes
	3.	Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access in Accordance With an Individual's Gender Identity in Community Planning and Development Programs (Gender Identity Final Rule)?	Yes

1C-6a.	Anti-Discrimination Policy–Updating Policies–Assisting Providers–Evaluating Compliance–Addressing Noncompliance.	
	NOFO Section V.B.1.f.	

		Describe in the field below:
	1.	how your CoC regularly collaborates with LGBTQ+ and other organizations to update its CoC-wide anti-discrimination policy, as necessary to ensure all housing and services provided in the CoC are trauma-informed and able to meet the needs of LGBTQ+ individuals and families;
	2.	how your CoC assisted housing and services providers in developing project-level anti-discrimination policies that are consistent with the CoC-wide anti-discrimination policy;
	3.	your CoC's process for evaluating compliance with your CoC's anti-discrimination policies; and
	4.	your CoC's process for addressing noncompliance with your CoC's anti-discrimination policies.

(limit 2,500 characters)

1.The CoC-wide anti-discrimination policy is reviewed on a regular basis and is updated based on stakeholder feedback. The anti-discrimination policy was recently updated to include not only equal access but guidance on family separation.
2.The CoC annually conducts training to providers about how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity Rule, and the Equal Access in Accordance with an Individual's Gender Identity in Community Planning and Development Programs Rule. As part of the training, the CoC provides electronic copies of the Non-Discrimination policy to member agencies who are encouraged to establish or update their own agency-wide policy.
3.The CoC evaluates compliance annually through the HUD CoC program local competition. The Applicants are required to attest to all HUD required policies and procedures.
4.The CoC responds to any complaint regarding non-compliance with the non discrimination policy. The CoC will refer complainants to the established grievance procedure. If a participant has a grievance related to service provision or referral the participant can file a complaint designed to help resolve grievances as quickly and as fairly as possible. The CoC adopted grievance procedure includes informal discussions, formal statement and submission of grievance, meeting of the grievance committee and an appeals process.

1C-7.	Public Housing Agencies within Your CoC's Geographic Area–New Admissions–General/Limited Preference–Moving On Strategy.	
	NOFO Section V.B.1.g.	

	You must upload the PHA Homeless Preference\PHA Moving On Preference attachment(s) to the 4B. Attachments Screen.
	Enter information in the chart below for the two largest PHAs highlighted in gray on the current CoC-PHA Crosswalk Report or the two PHAs your CoC has a working relationship with–if there is only one PHA in your CoC's geographic area, provide information on the one:

Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing and Housing Choice Voucher Program During FY 2022 who were experiencing homelessness at entry	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?
Michigan State Housing Development Authority	100%	Yes-HCV	No
Wyoming Housing Commission	100%	No	No

1C-7a.	Written Policies on Homeless Admission Preferences with PHAs.	
	NOFO Section V.B.1.g.	

		Describe in the field below:
	1.	steps your CoC has taken, with the two largest PHAs within your CoC's geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference–if your CoC only has one PHA within its geographic area, you may respond for the one; or
	2.	state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.

(limit 2,500 characters)

1.The CoC and the lead agency for Coordinated Entry has worked with the PHA in its geographic area. The CoC follows the PHA's (Michigan State Housing Development Authority) protocol for the CoC's geographic area for homeless preference. MSHDA is dedicated to serving the needs of the homeless and very-low and extremely low income Michigan residents. This is demonstrated in its administration of the Housing Choice Voucher (HCV) and Emergency Housing Voucher (EHV) Programs which includes designating a homeless preference for county HCV and EHV waiting lists.
2. N/A

1C-7b.	Moving On Strategy with Affordable Housing Providers.	
	Not Scored–For Information Only	

	Select yes or no in the chart below to indicate affordable housing providers in your CoC's jurisdiction that your recipients use to move program participants to other subsidized housing:

1.	Multifamily assisted housing owners	Yes
2.	PHA	Yes
3.	Low Income Housing Tax Credit (LIHTC) developments	Yes
4.	Local low-income housing programs	Yes
	Other (limit 150 characters)	
5.		

1C-7c.	Include Units from PHA Administered Programs in Your CoC's Coordinated Entry.	
	NOFO Section V.B.1.g.	

In the chart below, indicate if your CoC includes units from the following PHA programs in your CoC's coordinated entry process:

1.	Emergency Housing Vouchers (EHV)	Yes
2.	Family Unification Program (FUP)	Yes
3.	Housing Choice Voucher (HCV)	Yes
4.	HUD-Veterans Affairs Supportive Housing (HUD-VASH)	Yes
5.	Mainstream Vouchers	Yes
6.	Non-Elderly Disabled (NED) Vouchers	Yes
7.	Public Housing	Yes
8.	Other Units from PHAs:	

1C-7d.	Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness.	
	NOFO Section V.B.1.g.	

1.	Did your CoC coordinate with a PHA(s) to submit a competitive joint application(s) for funding or jointly implement a competitive project serving individuals or families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other programs)?	Yes
		Program Funding Source
2.	Enter the type of competitive project your CoC coordinated with a PHA(s) to submit a joint application for or jointly implement.	FUP

1C-7e.	Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including Emergency Housing Voucher (EHV).	
	NOFO Section V.B.1.g.	

	Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?	Yes

1C-7e.1.	List of PHAs with Active MOUs to Administer the Emergency Housing Voucher (EHV) Program.	
	Not Scored–For Information Only	

	Does your CoC have an active Memorandum of Understanding (MOU) with any PHA to administer the EHV Program?	Yes
	If you select yes to question 1C-7e.1., you must use the list feature below to enter the name of every PHA your CoC has an active MOU with to administer the Emergency Housing Voucher Program.	

PHA
Michigan State Ho...

1C-7e.1. List of PHAs with MOUs

Name of PHA: Michigan State Housing Development Authority

1D. Coordination and Engagement Cont'd

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
    - FY 2023 CoC Application Navigational Guide;
  - Section 3 Resources;
  - PHA Crosswalk; and
   - Frequently Asked Questions

1D-1.	Discharge Planning Coordination.	
	NOFO Section V.B.1.h.	

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.

1. Foster Care	Yes
2. Health Care	Yes
3. Mental Health Care	Yes
4. Correctional Facilities	No

1D-2.	Housing First–Lowering Barriers to Entry.	
	NOFO Section V.B.1.i.	

1.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2023 CoC Program Competition.	4
2.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2023 CoC Program Competition that have adopted the Housing First approach.	4
3.	This number is a calculation of the percentage of new and renewal PSH, RRH, SSO non-Coordinated Entry, Safe Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in the FY 2023 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

1D-2a.	Project Evaluation for Housing First Compliance.	
	NOFO Section V.B.1.i.	

You must upload the Housing First Evaluation attachment to the 4B. Attachments Screen.

	Describe in the field below:
1.	how your CoC evaluates every project–where the applicant checks Housing First on their project application–to determine if they are using a Housing First approach;
2.	the list of factors and performance indicators your CoC uses during its evaluation; and
3.	how your CoC regularly evaluates projects outside of your local CoC competition to ensure the projects are using a Housing First approach.

(limit 2,500 characters)

1. Each local application process for funding, whether local, state or federal funding, includes questions with which applicants must attest to utilizing the Housing First approach for all funded projects. Program applicants must confirm no barriers to program entry exist regardless of income, history of substance abuse, domestic and sexual violence or chronicity. The CoC utilizes the HUD Housing First assessment on an annual basis.

2. Evaluations are completed annually, and per the Housing First Approach, by the Allocation and Accountability Committee (AAC), the committee charged with reviewing, scoring and prioritizing projects. Factors included in the evaluation include:
•Choice and control are in the hands of service users
•Marked separation between housing and treatment
•Harm Reduction is prioritized
•Active engagement without coercion
•Person-centered, trauma informed planning
•Flexible support for as long as is required
Performance indicators such as length of time from homelessness to housing move-in date and the consistent use of the Vulnerability Index help to demonstrate a Housing First model is being utilized.

3. The CoC is also responsible for monitoring all ESG and CoC programs to ensure compliance with all requirements. To ensure that housing programs are utilizing the Housing First approach, all funded agencies must adopt and deliver the Housing First model which emphasizes the rapid placement and stabilization of previously homeless individuals and families into permanent housing without requiring subjective prerequisites. The CoC uses a process and effectiveness evaluation method to determine whether program activities have been implemented as intended. In this method assessments address the fidelity of programming by evaluating how closely a service follows the core principles of Housing First.

1D-3.	Street Outreach–Scope.	
	NOFO Section V.B.1.j.	

	Describe in the field below:
1.	your CoC's street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;
2.	whether your CoC's Street Outreach covers 100 percent of the CoC's geographic area;
3.	how often your CoC conducts street outreach; and
4.	how your CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance.

(limit 2,500 characters)

1.The Street Outreach (SO) team provides support, counsel, and partnership to people living in places not meant for human habitation. To ensure all persons experiencing unsheltered homelessness are identified and engaged, the SO team employs a multi-faceted approach including identifying and mapping encampments throughout the CoC's geographic region and visits the encampments weekly to engage with its clients. The SO team establishes trusting relationships with people and other outreach efforts in the region to stay informed of new locations as they emerge. The SO team engages clients through in-service with community partners including a day center, a library and a soup kitchen.

2. The SO team covers 100% of the CoC's geographic area that is accessible to the team which doesn't include gated communities and private college campuses.

3.The CoC's Street Outreach team conducts outreach daily, visiting encampments, and engaging with people in a variety of known locations.

4. The Street Outreach team addresses the needs of people least likely to request assistance. For people with acute mental health needs, the day center has on site a Masters level clinician from the local Certified Community Behavioral Health Clinic (CCBHC) who assists with accessing behavioral health services. Advertising is done through websites, flyers, brochures and word of mouth. Because of the large Spanish speaking population, welcoming language in both English and Spanish is used throughout all printed materials and the Outreach team has bilingual staff. There are protocols in place to assist non-English speaking, hearing impaired, or visually impaired clients. For all other non-English speaking clients, audio translation through a third-party app is available. No one is ever denied services nor turned away based on race, color, national origin, religion, sex, gender identity, sexual orientation, age, familial status, or disability. The Outreach team also provides business cards and informs community partners about its services. Accommodations are offered for the hearing impaired which include: 1) a quiet, non-distracting environment; 2) hand-written text by the case worker; 3) speech-to-text software or apps; and 4) a sign-language interpreter. For clients who are visually impaired, case workers provide any necessary written materials in large print and/or in audio format.

1D-4.	Strategies to Prevent Criminalization of Homelessness.	
	NOFO Section V.B.1.k.	

Select yes or no in the chart below to indicate strategies your CoC implemented to ensure homelessness is not criminalized and to reverse existing criminalization policies in your CoC's geographic area:

	Your CoC's Strategies	Ensure Homelessness is not Criminalized	Reverse Existing Criminalization Policies
1.	Engaged/educated local policymakers	Yes	No
2.	Engaged/educated law enforcement	Yes	No
3.	Engaged/educated local business leaders	Yes	No
4.	Implemented community wide plans	Yes	Yes
5.	Other:(limit 500 characters)		

1D-5.	Rapid Rehousing–RRH Beds as Reported in the Housing Inventory Count (HIC) or Longitudinal Data from HMIS.	
	NOFO Section V.B.1.l.	

	HIC Longitudinal HMIS Data	2022	2023
Enter the total number of RRH beds available to serve all populations as reported in the HIC or the number of households served per longitudinal HMIS data, e.g., APR.	HIC	122	128

1D-6.	Mainstream Benefits–CoC Annual Training of Project Staff.	
	NOFO Section V.B.1.m.	

Indicate in the chart below whether your CoC trains program staff annually on the following mainstream benefits available for program participants within your CoC's geographic area:

	Mainstream Benefits	CoC Provides Annual Training?
1.	Food Stamps	Yes
2.	SSI–Supplemental Security Income	Yes
3.	SSDI–Social Security Disability Insurance	Yes
4.	TANF–Temporary Assistance for Needy Families	Yes
5.	Substance Use Disorder Programs	Yes
6.	Employment Assistance Programs	Yes
7.	Other (limit 150 characters)	

1D-6a.	Information and Training on Mainstream Benefits and Other Assistance.	
	NOFO Section V.B.1.m	

Describe in the field below how your CoC:

1.	systemically provides up-to-date information on mainstream resources available for program participants (e.g., Food Stamps, SSI, SSDI, TANF, substance abuse programs) within your CoC's geographic area;
2.	works with project staff to collaborate with healthcare organizations, including substance abuse treatment and mental health treatment, to assist program participants with receiving healthcare services; and
3.	works with projects to promote SSI/SSDI Outreach, Access, and Recovery (SOAR) certification of program staff.

(limit 2,500 characters)

1. The CoC Director is responsible for ensuring Michigan Department of Health and Human Services (MDHHS) staff have regular input about available mainstream resources at CoC bi-monthly meetings. The information provided is disseminated electronically to all CoC member agencies. Monthly Case Coordinator meetings, facilitated by CoC member agencies, are an opportunity for providing updates on available resources. Housing Specialists and key staff are trained in resource referral and attend regularly scheduled collaborative meetings of area agencies to keep up to date on programming and services. MDHHS offers training to agency staff on how to apply online for mainstream resources as well as a regular listserv for updates on programming. CoC member agencies regularly update the local Information and Referral System, CALL-211, to ensure accurate information is provided to people seeking services. MDHHS is an integral part of the CoC as a member of the primary decision-making body. MDHHS has incorporated staff in the schools, within key local businesses and non-profit agencies to ensure easy access to mainstream benefits. Embedded in agencies throughout the county, Navigation Partners assist people in accessing mainstream benefits from MDHHS. MDHHS also offers resources and access online for eligible households.

2. The CoC collaborates with healthcare organizations such as Community Mental Health, local hospitals and health clinics to ensure project staff can assist program participants in accessing healthcare services, including mental health and substance use treatment. The CoC coordinates with the local MDHHS office to ensure CoC member agencies are informed of changes or updates regarding the Healthy Michigan Plan (expanded Medicaid), Medicaid, and other mainstream benefits. The CoC ensures effective utilization of Medicaid and mainstream benefits by and encouraging member agencies to become MDHHS navigation partners. Community Mental Health of Ottawa County has a 1.0 FTE MDHHS Eligibility Specialist at their office monitoring benefit applications and coordinating annual applications.

3. The CoC annually conducts an informational session on the benefits of SOAR certification. The Regional SOAR Navigator attends the bi-monthly CoC meetings and provides technical assistance, referral coordination, education and recruitment for SOAR. As of June 2023, the CoC had 4 SOAR certified practitioners.

| 1D-7. | Increasing Capacity for Non-Congregate Sheltering. | |
| | NOFO Section V.B.1.n. | |

| Describe in the field below how your CoC is increasing its capacity to provide non-congregate sheltering. |

(limit 2,500 characters)

The CoC has and continues to increase its capacity to provide non-congregate emergency shelter. Emergency shelters established social distancing protocols with guidance from the State of Michigan and the local Department of Public Health (DPH) and those protocols remain in place. Quarantine and isolation spaces are available at shelters for the general population and at the domestic violence shelter for people exhibiting symptoms or in the case of infectious disease outbreaks. Most emergency shelters within the CoC already provide smaller rooms for fewer families or offer scattered site shelter in duplexes or single-family homes. Transitional housing (TH) clients were and are able to work with staff members via social distanced home visits and/or web video conferencing. TH advocates ensured that residential clients were provided with face masks, hand sanitizer and other items to mitigate barriers that may affect the health and safety of program participants (eg. Ensuring children had access to technology to remotely attend school).

The CoC has expanded its focus on eviction prevention. During the pandemic a partnership between the District Court and the lead agency for housing services was established to distribute funding for eviction prevention. The collaboration assisted thousands of families remain housed over the course of the pandemic. New funding has been awarded to the partnership to continue the program with a plan for long-term financial sustainability.

The CoC has also recently been awarded a 3 year, $500,000 grant to increase efforts at shelter diversion. Shelter diversion assists people with finding safe alternatives to shelter when they experience homelessness or a housing crisis. This strategy avoids homelessness by helping families identify immediate alternative housing arrangements and offers resources to achieve stable housing as needed. The model also decreases the possibility of family separation. The Shelter Diversion program includes:

Inclusive Messaging to Expands CE Access Points
Critical Community Engagement
Relational and Creative Service Provision
Prioritize hiring diverse, well-trained, bilingual staff with lived housing instability experience.
Ensure accessibility and add a designated Empowered Housing Program referral line.

	ID-8.	Partnerships with Public Health Agencies–Collaborating to Respond to and Prevent Spread of Infectious Diseases.	
		NOFO Section V.B.1.o.	

		Describe in the field below how your CoC effectively collaborates with state and local public health agencies to:
	1.	develop CoC-wide policies and procedures to respond to infectious disease outbreaks; and
	2.	prevent infectious disease outbreaks among people experiencing homelessness.

(limit 2,500 characters)

1. As a result of the COVID 19 pandemic, the CoC has established protocols for responding to future infectious disease outbreaks which include close collaboration with state and local public health agencies. In partnership with the local health department and other community leaders, a community collaborative was formed to address the immediate safety needs of people experiencing homelessness during the COVID-19 pandemic. The collaborative was designed to inform key stakeholders about state and local health restrictions, to update the community on available resources such as PPE, to identify gaps in services and can be called on in the case of an infectious disease outbreak. The CoC will ensure information is communicated regularly to homeless service providers via e-mail and social media. In addition, the CoC will reconvene a housing focused collaborative to address the following: securing secondary safe-shelter isolation sites, addressing specialized needs of survivors of domestic violence, sexual assault and human trafficking, providing appropriate services, supplies and staffing for temporary sites, utilizing hotels for congregate emergency shelter overflow, maximizing emergency funding to prevent homelessness, providing technology to allow for virtual appointments to keep housing opportunities open and weekly communication to update changes in key housing services.

2. The CoC is prepared to respond to an infectious disease outbreak and understands what needs to be in place to prevent widespread infectious disease outbreaks among people experiencing homelessness. CoC member agencies have established permanent protocols to isolate and quarantine individuals and households as needed. Regular communication with local and state public health authorities is now standard operating procedure for all congregate shelters. Physical spaces have been modified with input from public health departments to prevent the spread of outbreaks among homeless populations. A new website, vaccinatewestmi.org, is now the primary source for vaccine information in the CoC's geographic region.

ID-8a.	Collaboration With Public Health Agencies on Infectious Diseases.	
	NOFO Section V.B.1.o.	

	Describe in the field below how your CoC:
1.	shared information related to public health measures and homelessness, and
2.	facilitated communication between public health agencies and homeless service providers to ensure street outreach providers and shelter and housing providers are equipped to prevent or limit infectious disease outbreaks among program participants.

(limit 2,500 characters)

1.The CoC was a key partner in the community collaborative that formed immediately following the lockdown order in Michigan. The responsibility of CoC leadership was to ensure information related to public health measures and homelessness was communicated to CoC member agencies and other housing service providers. Information gathered at the weekly meetings was disseminated to CoC agencies via e-mail and social media. This regular communication of new protocols, strategies and resources effectively equipped providers to prevent and/or limit infectious disease outbreaks.
2. Street outreach, emergency shelter and other housing providers early on established direct communication with public health agencies to be prepared to address infectious disease outbreaks among program participants. The CoC facilitated communication between public health agencies and providers regarding off-site locations for quarantine and isolation. The CoC promoted a website, vaccinatewestmi.org., which is the primary source for vaccine information and includes a calendar of vaccine events and how to sign up. Housing providers used established relationships with people experiencing homelessness to encourage vaccine implementation among the population. The Outreach team and other providers hosted vaccine clinics at the day center.

1D-9.	Centralized or Coordinated Entry System–Assessment Process.	
	NOFO Section V.B.1.p.	

	Describe in the field below how your CoC's coordinated entry system:	
1.	covers 100 percent of your CoC's geographic area;	
2.	uses a standardized assessment process; and	
3.	is updated regularly using feedback received from participating projects and households that participated in coordinated entry.	

(limit 2,500 characters)

1. The lead agency for CE covers 100% of the CoC's geographic area. Person centered assessments are conducted daily over-the phone, and in-person throughout the county, in shelters, at community sites, and TH locations to provide for additional accessibility needs or safety concerns.
2. With an emphasis on allocating housing resources fairly and equitably, while also reducing redundancy of assessments completed across multiple agencies and locations, all CE agencies are trained to use a standardized assessment, the Vulnerability Service Prioritization Decision Assistance Tool (VI-SPDAT). The results of this assessment are instantly viewable by multiple agencies through the use of signed data-sharing agreements. The VI-SPDAT provides a score that allows presenting households to be prioritized based on vulnerability. The assessment tool is a self-reporting method allowing greater freedom of choice and of identity for those seeking services, to reduce agency bias in the CE assessment process. CE agencies prioritize providing non-discriminatory services to households least likely to apply, and partner with local law enforcement, health care services, behavioral health providers, and other mainstream services to reduce length of time to coordinated entry and housing services.
3. The CoC evaluates the CE process to ensure the system serves all sub populations and provides inclusive opportunities for all. Participating CE agencies, and other key funders and stakeholders in the system have ongoing opportunities to participate in the development, expansion, and implementation practices of the coordinated entry process. Households who have navigated the CE process are key partners in the ongoing review process, where CE agencies throughout the area use focus groups, surveys, and in-the moment feedback to adjust and find gaps in the CE process. Feedback is sought at community friendly, bi-monthly, CoC meetings. Data-driven discussions also occur quarterly for CE participating agencies. Given the large scope of services and providers involved in the system, performance-driven changes are expected on an ongoing basis, and therefore updates for new staff and agencies and opportunities for feedback is offered continuously throughout the year. The lead agency for the CE process employs staff with lived experiences and seeks feedback from them on the assessment tool and CE process

	1D-9a.	Program Participant-Centered Approach to Centralized or Coordinated Entry.	
		NOFO Section V.B.1.p.	

		Describe in the field below how your CoC's coordinated entry system:
	1.	reaches people who are least likely to apply for homeless assistance in the absence of special outreach;
	2.	prioritizes people most in need of assistance;
	3.	ensures people most in need of assistance receive permanent housing in a timely manner, consistent with their preferences; and
	4.	takes steps to reduce burdens on people using coordinated entry.

(limit 2,500 characters)

1. The Coordinated Entry (CE) is a network of organizations that effectively identifies, assesses and reaches people least likely to apply for homeless assistance and connects them with housing opportunities. Barriers to accessing services (transportation, night-time work schedules, and safety concerns for survivors) are addressed through a robust referral network. The CoC Outreach team reaches unsheltered, high-needs individuals and families and connects them to housing resources including the CE. CE staff works closely with victim service providers to ensure that survivors are included and prioritized in the system when safety needs could create barriers to access.

2. Per the Coordinated Entry (CE) Policies and Procedures, veterans and persons who meet the definition of chronic homelessness are prioritized. CE agencies are trained to use one standardized self-reporting assessment tool, the Vulnerability Service Prioritization Decision Assistance Tool (VI-SPDAT). The screening process prioritizes households with the greatest needs and offers each the option to choose programs in which they want to participate. The CoC has a By Name List Task Force which identifies those with the most barriers to housing and works to find appropriate housing.

3. Once people most in need of assistance are identified, housing is provided in a timely manner. Persons are not prioritized based on entry point or agency contact, but rather on the standardized assessment outcomes which can shorten length of time to program entry for the most in need. Accurate data collection plays an essential role in the prioritization of households, so ongoing trainings are offered to encourage consistency in reporting and data collection. Targeted referrals based on individual choice help streamline the process between assessment and permanent housing. Local housing service providers work closely with the PHA and area landlords to increase opportunities for housing.

4. CE staff offer services in-person at public locations known to be frequented by people who are least likely to apply for housing services and to reduce burdens on people accessing the CE. The CoC supports affirmative marketing and media, print, and communication strategies ensuring access points for services are clear and well communicated across the entire CoC. CE agencies may not deny services to individuals and families when they refuse to participate in case management services or provide documentation.

1D-9b.	Informing Program Participant about Rights and Remedies through Centralized or Coordinated Entry–Reporting Violations.	
	NOFO Section V.B.1.p.	

		Describe in the field below how your CoC through its centralized or coordinated entry:
	1.	affirmatively markets housing and services provided within the CoC's geographic area and ensures it reaches all persons experiencing homelessness;
	2.	informs program participants of their rights and remedies available under federal, state, and local fair housing and civil rights laws; and
	3.	reports any conditions or actions that impede fair housing choice for current or prospective program participants to the jurisdiction(s) responsible for certifying consistency with the Consolidated Plan.

(limit 2,500 characters)

1.To affirmatively market housing and services within the CoC's geographic area the Ottawa CoC has developed a comprehensive outreach strategy focusing on reaching all segments of the homeless population. The CoC prioritizes culturally competent outreach efforts. Messages and engagement strategies are tailored to resonate with different cultural backgrounds, languages, and experiences to ensure that every person feels welcome and understood. CE agencies are encouraged to recruit and hire bilingual staff with lived experience to help facilitate outreach efforts.

2. Program participants are informed of their rights and remedies under federal, state, and local fair housing and civil rights laws through educational materials and fair housing referrals. The CE agencies provide easy-to-understand resources on housing discrimination, equal access, and legal protections. Access numbers for fair housing advocates are prominently displayed and staff is available to make swift referrals to fair housing specialists when needed. Staff is trained in fair housing, and provide comprehensive one-on-one sessions during intake, encouraging questions and discussions to offer guidance and/or further specialized referral around housing and civil rights. Participants are connected with legal resources if needed. CoC promotes fair housing training opportunities and events regularly through CoC member agency, the Fair Housing Center of West Michigan (FHCWM). The Director of Education and Outreach for the FHCWM is elected to the Primary Decision-making body.

3. Any instances or conditions that hinder fair housing options for both current and potential program participants are reported to the jurisdiction(s) responsible for verifying alignment with the Consolidated Plan. The CE proactively identifies any actions that may impede fair housing choices for program participants. As soon as an issue is identified, it is promptly reported to the jurisdiction(s) responsible and are available for follow-up when needed. The CE Lead Agency works closely with jurisdiction(s) to address the reported issues involving further communication, discussions on potential remedies, and the development of action plans. In instances where systemic issues are uncovered, policy adjustments and equitable changes are advocated for to ensure fair housing options for all. The CoC works with the jurisdiction(s) to influence positive shifts in housing practices across the entire geographic area.

1D-10.	Advancing Racial Equity in Homelessness–Conducting Assessment.	
	NOFO Section V.B.1.q.	

1.	Has your CoC conducted a racial disparities assessment in the last 3 years?	Yes
2.	Enter the date your CoC conducted its latest assessment for racial disparities.	05/31/2023

1D-10a.	Process for Analyzing Racial Disparities–Identified Racial Disparities in Provision or Outcomes of Homeless Assistance.	
	NOFO Section V.B.1.q.	

Describe in the field below:	

	1.	your CoC's process for analyzing whether any racial disparities are present in the provision or outcomes of homeless assistance; and
	2.	what racial disparities your CoC identified in the provision or outcomes of homeless assistance.

(limit 2,500 characters)

1.The Ottawa CoC has conducted several assessments of racial and ethnic disparities over the last few years analyzing the likelihood of homelessness, access to services, access to permanent housing opportunities and recidivism. A CoC appointed task force reviewed PIT, annualized HMIS data and LSA data using the STELLA module to determine if racial disparities were present in the provision or outcome of homeless assistance. The CoC has joined in the statewide effort of Racial Equity Strategic Planning designed to identify disparities and create Action Steps to address them. The CoC will continue to examine qualitative and quantitative data to better understand the implications for people of color. The CoC completed a Racial Equity Data Assessment tool to identify patterns, anomalies, strengths and weaknesses in the data collection processes. The lead agency for coordinated entry also conducted a study analyzing the connection between eviction rates and race and ethnicity.

2. The CoC's analysis of HMIS data found three demographic groups experiencing disproportionally higher rates of homelessness. Black households make up 1.6% of the general population but are 17% of the homeless population, making them more than 10 times more likely to appear in the annualized HMIS count. Native Americans represented 1% of the annualized HMIS count while making up less than one half of one percent of the general population making them 3 times more likely to be represented in the homeless population. Finally Hispanic households are 1.6 times more likely to be represented in the annualized count when compared to the census demographics of the broader population. Regarding performance measures,
•every racial group representing households of color experienced an increase in the average length of time homeless when comparing 2019 to 2021
•Black households were over-represented among those with frequent episodes of homelessness (26%).
•The three groups with the highest rates of exits to homelessness situations were individuals identifying as Asian (16%), Black (11%) and Native American (11%).
•In 2021, Black households had a 19% rate of return to homelessness, a rate higher than the 17% represented in the homeless population.
•The study assessing the scope of evictions in the community by race, ethnicity, family size and area of the county. The study revealed racial disparities that had little if anything to do with income or ability to pay.

1D-10b.	Implemented Strategies that Address Racial Disparities.	
	NOFO Section V.B.1.q.	

Select yes or no in the chart below to indicate the strategies your CoC is using to address any racial disparities.

1.	The CoC's board and decisionmaking bodies are representative of the population served in the CoC.	No
2.	The CoC has identified steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC.	Yes
3.	The CoC is expanding outreach in geographic areas with higher concentrations of underrepresented groups.	Yes
4.	The CoC has communication, such as flyers, websites, or other materials, inclusive of underrepresented groups.	Yes
5.	The CoC is training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness.	Yes
6.	The CoC is establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector.	No
7.	The CoC has staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness.	Yes
8.	The CoC is educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity.	Yes
9.	The CoC reviewed coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness.	Yes
10.	The CoC is collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system.	Yes
11.	The CoC is conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness.	Yes
	Other:(limit 500 characters)	
12.		

1D-10c.	Implemented Strategies that Address Known Disparities.	
	NOFO Section V.B.1.q.	

Describe in the field below the steps your CoC is taking to address the disparities identified in the provision or outcomes of homeless assistance.

(limit 2,500 characters)

The CoC updated the strategic plan to include action steps aimed at addressing racial disparities and increasing representation in the CoC membership and on the primary decision-making body. Individuals and organizations were identified who could add value to the conversation around racial equity as well as providing input on strategies to address the racial inequities. A question was added to the local application process to assess how projects address the needs of people of different races. This will establish a baseline for future assessment of how successfully the community is meeting the needs of people of different races and ethnicities. To improve racial equity in the provision and outcomes of assistance, housing assessment agencies have bilingual staff, staff with lived homeless experience, and who represent multiple races and ethnicities. Program materials are available in multiple languages, and contract services are provided when participants present with special needs Direct one-on-one advocacy work with potential landlords further reduces barriers to housing options. Several CoC member agencies have committed to institutional anti-racism which will increase understanding of how to be anti-racist, and plans are being formed to analyze and address internal programs, procedures and policies.

1D-10d.	Tracked Progress on Preventing or Eliminating Disparities.	
	NOFO Section V.B.1.q.	

	Describe in the field below:
1.	the measures your CoC has in place to track progress on preventing or eliminating disparities in the provision or outcomes of homeless assistance; and
2.	the tools your CoC uses.

(limit 2,500 characters)

1. After two years of studying LSA and STELLA data, the CoC has joined a Michigan statewide effort to examine the disparities in the homeless services system. The analysis of local data allows for expanded educational opportunities for the CoC member agencies. Educating the membership about disparities based on data and observation is an important step in achieving better outcomes for people of color in our community.
2. The primary source for data collection and analysis is the HMIS implementation. The Michigan Statewide Implementation has created a HMIS data Warehouse that offers a variety of reports to track progress on preventing and eliminating barriers and improving outcomes of homeless assistance. The HMIS Agency Administrator Data Committee is responsible for reviewing performance measures on a quarterly basis. Included in that review is dis-aggregated data by race and ethnicity so we can better assess where to make recommendations for program improvement.

1D-11.	Involving Individuals with Lived Experience of Homelessness in Service Delivery and Decisionmaking–CoC's Outreach Efforts.	
	NOFO Section V.B.1.r.	

	Describe in the field below your CoC's outreach efforts (e.g., social media announcements, targeted outreach) to engage those with lived experience of homelessness in leadership roles and decision making processes.

(limit 2,500 characters)

CoC member agencies offer a variety of leadership and decision-making opportunities to people with lived experience of homelessness, primarily through targeted outreach. The CoC designated Street Outreach team works hard to provide those with lived experience with leadership opportunities. Refresh: Hygiene & Hope Program is a collaborative partnership between Community Action House and First United Methodist Church to provide a space for showers, mail service, secure storage, haircuts, and food. Refresh has an advisory board, which includes individuals with lived experience of homelessness. The advisory board meets once per month and provides leadership and program guidance. In addition, an Outreach team member is responsible for seeking direct feedback from program participants. Participants are asked to identify ways programming can be improved to better meet the needs of people experiencing unsheltered homelessness thus elevating their voices. Lastly, individuals with lived experience have the opportunity to volunteer with Outreach programs, such as the soup kitchen and the Refresh: Hygiene & Hope Program. The Community Kitchen serves a hot meal to anyone in need seven days a week. Community Mental Health (CMH) appoints a Consumer Advisory Board which includes participants in CoC funded housing programs. The primary victim service provider, Resilience, has also organized a Survivor Advisory Council which gives survivors an opportunity to provide input on key policy and community issues. Input gathered through all of these consumer boards is shared with the CoC and is incorporated into the strategic planning process.

1D-11a.	Active CoC Participation of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.r.	

You must upload the Letter Signed by Working Group attachment to the 4B. Attachments Screen.
Enter in the chart below the number of people with lived experience who currently participate in your CoC under the four categories listed:

	Level of Active Participation	Number of People with Lived Experience Within the Last 7 Years or Current Program Participant	Number of People with Lived Experience Coming from Unsheltered Situations
1.	Included in the decisionmaking processes related to addressing homelessness.	1	0
2.	Participate on CoC committees, subcommittees, or workgroups.	6	0
3.	Included in the development or revision of your CoC's local competition rating factors.	0	0
4.	Included in the development or revision of your CoC's coordinated entry process.	6	0

1D-11b.	Professional Development and Employment Opportunities for Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.r.	

Describe in the field below how your CoC or CoC membership organizations provide professional development and employment opportunities to individuals with lived experience of homelessness.

(limit 2,500 characters)

CoC member organizations provide professional development and employment opportunities to persons with lived experience of homelessness. The CoC designated Street Outreach team provides resource navigation services to its clients. These resources include referrals to agencies which offer job training and job placement services. Clients also increase their employment skills through an empowerment-based case management approach. Case Managers teach professional skills, such as how to make phone calls, speak in a professional manner and complete applications. In addition, many clients with lived experience of homelessness will often volunteer at the day center and the soup kitchen. Through volunteering, participants gain the necessary skills and experience to qualify for future job opportunities. The Outreach team also annually recruits for an AmeriCorps position with the team. Recruitment materials are broadly shared among clientele. Community Mental Health works closely with Michigan Rehabilitation Services to identify supportive employment opportunities. Case managers regularly connect participants with employment opportunities. Resilience, the primary provider of services to victims of domestic violence, offers trainings with continuing education credits to survivors at no cost. Program participants are offered professional development and job interview preparation including access to clothing appropriate for a variety of workplaces. The largest Emergency Shelter in the CoC offers a wide variety of training opportunities for residents including retail, car detailing and catering. The lead CE agency partners with a group of local businesses that provide bonuses and car repair incentives to encourage employment opportunities that are addressing barriers to employment stability for persons with lived experience.

1D-11c.	Routinely Gathering Feedback and Addressing Challenges of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.r.	

	Describe in the field below:
1.	how your CoC routinely gathers feedback from people experiencing homelessness;
2.	how your CoC routinely gathers feedback from people who have received assistance through the CoC or ESG Programs; and
3.	the steps your CoC has taken to address challenges raised by people with lived experience of homelessness.

(limit 2,500 characters)

1. Most CoC member agencies routinely gather feedback through a variety of surveys – mail, email, and online.
2. All agencies receiving Emergency Solutions Grant funding gather feedback from program participants. The Street Outreach team interacts with clients weekly to gather information and feedback regarding available resources and to determine service gaps. An example of the questions asked includes: "How would you solve homelessness in the City of Holland?" The information is also used to educate community stakeholders, while removing existing stigmas and stereotypes around the population of those experiencing homelessness. The Street Outreach team has also formed a client advisory committee that regularly meets to discuss on-going and emerging needs as well as ways to address unsheltered homelessness. To address previous gaps in representation and ensure diverse perspectives, Good Samaritan organized a youth-based focus group to provide insights previously missing from this constituency. The organization also held meetings with stakeholders and gathered feedback from persons with lived experience to inform the creation of materials for a new Shelter Diversion program. A Shelter Diversion Task Force was also formed, which holds quarterly meetings.
3. With the input of people with lived experience, the Street Outreach team took steps to address the challenge of access to bike repairs. A repair program was created pairing bike repair professionals with people experiencing homelessness. Space and parts are provided, and participants are taught how to make the repairs. This program would not have happened without participants indicating the need for better community transportation. Based on qualitative feedback from people with lived experiences of homelessness, the lead CE agency and ESG recipient Good Samaritan, recently opened a new office location in an area known to have less service availability to fill a gap and address transportation barriers. Good Samaritan also recently hired new staff with veteran experience based on feedback from the community.

1D-12.	Increasing Affordable Housing Supply.		
	NOFO Section V.B.1.t.		

	Describe in the field below at least 2 steps your CoC has taken in the past 12 months to engage city, county, or state governments that represent your CoC's geographic area regarding the following:	
	1.	reforming zoning and land use policies to permit more housing development; and
	2.	reducing regulatory barriers to housing development.

(limit 2,500 characters)

1.The CoC has also engaged in opposition to proposed state legislation which would increase the number of short-term rentals allowed in any given community. This state legislation could potentially decrease housing stock and drive up housing cost. The CoC is educating the community about the impact fewer housing units would have on an already vulnerable population.

2. CoC leadership was directly involved in the establishment of the Unified Development Ordinance (UDO) in the consolidated plan jurisdiction, the City of Holland. The UDO allowed for increased density, removed some height restrictions, allowed for smaller minimum lot sizes, and encouraged mixed-use development. CoC Leadership continued to have an active role in the review and revision of the UDO, including a change in the Accessory Dwelling Unit policies. A recommendation was forwarded to and approved by the Holland City Council to increase the square footage for an ADU as well as an increase in the number of allowed occupants.

1E. Project Capacity, Review, and Ranking–Local Competition

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
  - FY 2023 CoC Application Navigational Guide;
  - Section 3 Resources;
  - PHA Crosswalk; and
  - Frequently Asked Questions

1E-1.	Web Posting of Your CoC's Local Competition Deadline–Advance Public Notice.	
	NOFO Section V.B.2.a. and 2.g.	
	You must upload the Web Posting of Local Competition Deadline attachment to the 4B. Attachments Screen.	

1.	Enter your CoC's local competition submission deadline date for New Project applicants to submit their project applications to your CoC–meaning the date your CoC published the deadline.	08/28/2023
2.	Enter the date your CoC published the deadline for Renewal Project applicants to submit their project applications to your CoC's local competition–meaning the date your CoC published the deadline.	08/28/2023

1E-2.	Project Review and Ranking Process Your CoC Used in Its Local Competition. We use the response to this question and the response in Question 1E-2a along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section V.B.2.a., 2.b., 2.c., 2.d., and 2.e.	

	You must upload the Local Competition Scoring Tool attachment to the 4B. Attachments Screen.
	Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition:

1.	Established total points available for each project application type.	Yes
2.	At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	Yes
3.	At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	Yes
4.	Provided points for projects that addressed specific severe barriers to housing and services.	Yes

5.	Used data from comparable databases to score projects submitted by victim service providers.	Yes
6.	Provided points for projects based on the degree the projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.	Yes

1E-2a.	Scored Project Forms for One Project from Your CoC's Local Competition. We use the response to this question and Question 1E-2. along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section V.B.2.a., 2.b., 2.c., and 2.d.	

You must upload the Scored Forms for One Project attachment to the 4B. Attachments Screen.
Complete the chart below to provide details of your CoC's local competition:

1.	What were the maximum number of points available for the renewal project form(s)?	95
2.	How many renewal projects did your CoC submit?	4
3.	What renewal project type did most applicants use?	PH-RRH

1E-2b.	Addressing Severe Barriers in the Local Project Review and Ranking Process.	
	NOFO Section V.B.2.d.	

Describe in the field below:	
1.	how your CoC analyzed data regarding each project that has successfully housed program participants in permanent housing;
2.	how your CoC analyzed data regarding how long it takes to house people in permanent housing;
3.	how your CoC considered the specific severity of needs and vulnerabilities experienced by program participants preventing rapid placement in permanent housing or the ability to maintain permanent housing when your CoC ranked and selected projects; and
4.	considerations your CoC gave to projects that provide housing and services to the hardest to serve populations that could result in lower performance levels but are projects your CoC needs in its geographic area.

(limit 2,500 characters)

1. Project applicants are required to review the most recent Annual Progress Report and report data on how many participants have moved into permanent housing. The CoC's Data Committee also reviews performance measures. This information is reviewed by the CoC's Allocation and Accountability Committee during the annual local CoC program competition.

2. Project applicants must report on the average number of days it takes to move households from homelessness to permanent housing, as indicated on the most recent Annual Progress Report. This information is reviewed by the CoC's Allocation and Accountability Committee during the local CoC program competition.

3. The review and ranking process requires applicants to indicate whether the project will serve a vulnerable population prioritized within the CoC's strategic plan such as victims of domestic violence, chronically homeless, and households with little or no income (less than 30% AMI). Projects serving vulnerable populations are given priority when determining funding distribution. New project applicants are asked if they will serve the identified vulnerable populations and to describe the service plan. Data is collected through HMIS and a DV comparable data base regarding the rapid return to permanent housing and reported in the project application.

4. All CoC funded projects are high performing and serve vulnerable populations. Even the project designed to serve the general homeless population serves chronically homeless individuals and families following the CoC prioritization policy. The local application specifically asks if the project will be serving a vulnerable population. The applicant receives additional points on the scoresheet if they answer affirmatively. The CoC will take into consideration identified service gaps and number of people potentially impacted when reviewing and ranking projects.

1E-3.	Advancing Racial Equity through Participation of Over-Represented Populations in the Local Competition Review and Ranking Process.	
	NOFO Section V.B.2.e.	

	Describe in the field below:
1.	how your CoC used the input from persons of different races and ethnicities, particularly those over-represented in the local homelessness population, to determine the rating factors used to review project applications;
2.	how your CoC included persons of different races and ethnicities, particularly those over-represented in the local homelessness population in the review, selection, and ranking process; and
3.	how your CoC rated and ranked projects based on the degree to which their project has identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.

(limit 2,500 characters)

1. Input from over-represented groups in the homeless population has not been included because the CoC has not been successful in recruiting membership from these population groups. Black households make up 1.6% of the general population but are 17% of the homeless population. Native Americans represented 1% of the annualized HMIS count while making up less 0.5% of the general population. Finally, Hispanic households are 1.6 times more likely to be represented in the annualized count when compared to the census demographics of the broader population.
2. Recognizing the CoC must be proactive in reaching out to population groups not at the table, the membership included action steps in the most recent strategic plan update to ensure individuals and organizations will be invited to participate. Key to successful inclusion will be to consider how processes and protocols should change to accommodate new voices. In lieu of direct input, the CoC determined rating factors used to review project applications. The CoC is committed to the inclusion of a variety of voices and is engaged in a statewide effort to evaluate and respond to the racial and ethnic disparities in the homeless services system.
3. The local competition process assesses how projects eliminate barriers faced by persons of different races and ethnicities. The related question is scored on a weighted scale awarded projects with more points based on how clearly the project defined the steps taken. Project applicants recognized barriers and responded in a variety of ways including providing culturally appropriate services, services and resources provided in a variety of languages, analyzing data and making program improvement based on qualitative and quantitative data gathered. Projects are committed to and actively work to evaluate policies, practices, programs and service environments through an intersectional lens, considering the individual experiences of participants who have encountered multiple instances and types of oppression based on their identities.

1E-4.	Reallocation–Reviewing Performance of Existing Projects.	
	NOFO Section V.B.2.f.	

		Describe in the field below:
	1.	your CoC's reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed;
	2.	whether your CoC identified any low performing or less needed projects through the process described in element 1 of this question during your CoC's local competition this year;
	3.	whether your CoC reallocated any low performing or less needed projects during its local competition this year; and
	4.	why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable.

(limit 2,500 characters)

1. The annual monitoring and evaluation process begins following the submission of the previous years CoC Program Applications. The Allocation and Accountability Committee (AAC) is responsible for reviewing, scoring and ranking projects as well as determining whether to reallocate funding. The AAC meets annually to discuss possible changes to the HUD CoC funded projects for the upcoming NOFO cycle. Reallocation may be voluntary or involuntary. Involuntary reallocation may be performance-based (low performing project) or priority-based (the CoC identifies a greater need for the funding).
2. The Ottawa CoC did not identify any low-performing projects or projects that met the priority- based criteria for reallocation.
3. The Ottawa CoC did not reallocate funding.
4. The Ottawa CoC did not reallocate funding because there is currently no duplication of services funded by the CoC program and all projects meet high performing criteria.

1E-4a.	Reallocation Between FY 2018 and FY 2023.	
	NOFO Section V.B.2.f.	

| | Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2018 and FY 2023? | No |

1E-5.	Projects Rejected/Reduced–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Rejected-Reduced attachment to the 4B. Attachments Screen.	

1.	Did your CoC reject any project application(s) submitted for funding during its local competition?	No
2.	Did your CoC reduce funding for any project application(s) submitted for funding during its local competition?	No
3.	Did your CoC inform applicants why your CoC rejected or reduced their project application(s) submitted for funding during its local competition?	No
4.	If you selected Yes for element 1 or element 2 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2023, 06/27/2023, and 06/28/2023, then you must enter 06/28/2023.	

1E-5a.	Projects Accepted–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Accepted attachment to the 4B. Attachments Screen.	

| | Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2023, 06/27/2023, and 06/28/2023, then you must enter 06/28/2023. | 09/11/2023 |

1E-5b.	Local Competition Selection Results for All Projects.	
	NOFO Section V.B.2.g.	
	You must upload the Local Competition Selection Results attachment to the 4B. Attachments Screen.	

	Does your attachment include: 1. Project Names; 2. Project Scores; 3. Project accepted or rejected status; 4. Project Rank–if accepted; 5. Requested Funding Amounts; and 6. Reallocated funds.	Yes

1E-5c.	Web Posting of CoC-Approved Consolidated Application 2 Days Before CoC Program Competition Application Submission Deadline.	
	NOFO Section V.B.2.g. and 24 CFR 578.95.	
	You must upload the Web Posting–CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC posted the CoC-approved Consolidated Application on the CoC's website or partner's website–which included: 1. the CoC Application; and 2. Priority Listings for Reallocation forms and all New, Renewal, and Replacement Project Listings.	09/26/2023

1E-5d.	Notification to Community Members and Key Stakeholders that the CoC-Approved Consolidated Application is Posted on Website.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified community members and key stakeholders that the CoC-approved Consolidated Application was posted on your CoC's website or partner's website.	09/26/2023

2A. Homeless Management Information System (HMIS) Implementation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
   - FY 2023 CoC Application Navigational Guide;
  - Section 3 Resources;
  - PHA Crosswalk; and
   - Frequently Asked Questions

2A-1.	HMIS Vendor.	
	Not Scored–For Information Only	

	Enter the name of the HMIS Vendor your CoC is currently using.	WellSky

2A-2.	HMIS Implementation Coverage Area.	
	Not Scored–For Information Only	

	Select from dropdown menu your CoC's HMIS coverage area.	Single CoC

2A-3.	HIC Data Submission in HDX.	
	NOFO Section V.B.3.a.	

	Enter the date your CoC submitted its 2023 HIC data into HDX.	04/28/2023

2A-4.	Comparable Database for DV Providers–CoC and HMIS Lead Supporting Data Collection and Data Submission by Victim Service Providers.	
	NOFO Section V.B.3.b.	

	In the field below:	
1.	describe actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC collect data in HMIS comparable databases;	
2.	state whether DV housing and service providers in your CoC are using a HUD-compliant comparable database–compliant with the FY 2022 HMIS Data Standards; and	

3.	state whether your CoC's HMIS is compliant with the FY 2022 HMIS Data Standards.

(limit 2,500 characters)

1. According to the HUD HMIS Comparable Database Decision Tree, the CoC has confirmed the primary victim service provider, Resilience, is prohibited from entering personal identifying data into the HMIS system and must follow funder guidelines for data collection and sharing. However, the CoC requires deidentified data in the aggregate to comply with funder requirements for data submissions. The primary victim services provider submits data for the CAPER and uploads to the SAGE platform, confirming the comparable database complies with funder requirements. The provider meets regularly with the other agency data leads and is up to date on all data standards.
2. Resilience, the only DV housing and service provider in the Ottawa CoC uses a HUD-compliant comparable database which is compliant with the FY 2022 HMIS data Standards.
3. The CoC is compliant with the 2022 HMIS Data Standards.

2A-5.	Bed Coverage Rate–Using HIC, HMIS Data–CoC Merger Bonus Points.	
	NOFO Section V.B.3.c. and V.B.7.	

Enter 2023 HIC and HMIS data in the chart below by project type:

Project Type	Total Year-Round Beds in 2023 HIC	Total Year-Round Beds in HIC Operated by Victim Service Providers	Total Year-Round Beds in HMIS	HMIS Year-Round Bed Coverage Rate
1. Emergency Shelter (ES) beds	105	20	85	100.00%
2. Safe Haven (SH) beds	0	0	0	
3. Transitional Housing (TH) beds	108	22	53	61.63%
4. Rapid Re-Housing (RRH) beds	128	45	83	100.00%
5. Permanent Supportive Housing (PSH) beds	118	0	118	100.00%
6. Other Permanent Housing (OPH) beds	0	0	0	

2A-5a.	Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5.	
	NOFO Section V.B.3.c.	

	For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:
1.	steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and
2.	how your CoC will implement the steps described to increase bed coverage to at least 85 percent.

(limit 2,500 characters)

1.The bed coverage for Transitional Housing decreased from over 85% two years ago because one program no longer contributes to the local HMIS implementation. This 100% privately funded program is no longer available to only persons experiencing literal homelessness. While the current population meets the HUD definition of homelessness, the CoC expects that overtime that population will change. The CoC will track data, in collaboration with the program staff, to determine if the participants continue to reflect the literally homeless population.

2.The CoC will conduct a review on a quarterly basis, with the cooperation of the agency who administers the TH program. It should also be noted that Transitional Housing is no longer a priority for the CoC as funding has been reallocated to Rapid Re-Housing. The CoC expects that fewer and fewer beds will be dedicated to this project type.

2A-6.	Longitudinal System Analysis (LSA) Submission in HDX 2.0.	
	NOFO Section V.B.3.d.	
	You must upload your CoC's FY 2023 HDX Competition Report to the 4B. Attachments Screen.	

	Did your CoC submit at least two usable LSA data files to HUD in HDX 2.0 by February 28, 2023, 8 p.m. EST?	Yes

2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
   - FY 2023 CoC Application Navigational Guide;
  - Section 3 Resources;
  - PHA Crosswalk; and
   - Frequently Asked Questions

2B-1.	PIT Count Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC conducted its 2023 PIT count.	01/25/2023

2B-2.	PIT Count Data–HDX Submission Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC submitted its 2023 PIT count data in HDX.	04/28/2023

2B-3.	PIT Count–Effectively Counting Youth in Your CoC's Most Recent Unsheltered PIT Count.	
	NOFO Section V.B.4.b.	

	Describe in the field below how your CoC:
1.	engaged unaccompanied youth and youth serving organizations in your CoC's most recent PIT count planning process;
2.	worked with unaccompanied youth and youth serving organizations to select locations where homeless youth are most likely to be identified during your CoC's most recent PIT count planning process; and
3.	included youth experiencing homelessness as counters during your CoC's most recent unsheltered PIT count.

(limit 2,500 characters)

1. The CoC has a collaborative partner agreement with the Ottawa Area Intermediate School District (OAISD). The McKinney Vento grant coordinators connect with the homeless liaisons throughout the CoC who serve homeless youth in their districts. The homeless liaisons contribute to the Point in Time count identifying unsheltered and unaccompanied youth in the community. Other member organizations and stakeholders that serve youth in the community are contacted and data is requested on youth experiencing homelessness
2. Youth serving organizations assist in identifying locations where homeless youth may gather.
3. The vast majority of homeless youth in the CoC live doubled up with family and friends. It is rare to find youth living unsheltered. That said, the Outreach team identifies encampments throughout the region where youth ages 18-24 may be living alongside adults older than 24.

2B-4.	PIT Count–Methodology Change–CoC Merger Bonus Points.	
	NOFO Section V.B.5.a and V.B.7.c.	

	In the field below:
1.	describe any changes your CoC made to your sheltered PIT count implementation, including methodology or data quality changes between 2022 and 2023, if applicable;
2.	describe any changes your CoC made to your unsheltered PIT count implementation, including methodology or data quality changes between 2022 and 2023, if applicable; and
3.	describe how the changes affected your CoC's PIT count results; or
4.	state "Not Applicable" if there were no changes or if you did not conduct an unsheltered PIT count in 2023.

(limit 2,500 characters)

N/A

2C. System Performance

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
    - FY 2023 CoC Application Navigational Guide;
  - Section 3 Resources;
  - PHA Crosswalk; and
   - Frequently Asked Questions

2C-1.	Reduction in the Number of First Time Homeless–Risk Factors Your CoC Uses.	
	NOFO Section V.B.5.b.	

	In the field below:
1.	describe how your CoC determined the risk factors to identify persons experiencing homelessness for the first time;
2.	describe your CoC's strategies to address individuals and families at risk of becoming homeless; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the number of individuals and families experiencing homelessness for the first time

(limit 2,500 characters)

1.Provider expertise is key to accurately assessing and identifying risk factors for persons experiencing first time homelessness. The CoC reviews data gathered from CALL-211, FMR tables, countywide assessments, collaborative meetings, the lead agency for Coordinated Entry, and from agencies of the CoC providing basic services. The CoC also relies on people with lived experience, such as the Survivors Advisory Council, a group of consumers formed through the primary victim service provider. This review identified the following factors for first time homelessness:
•rent increases,
•reduction in income,
•eviction history,
•incarceration of family members,
•criminal history, •medical emergencies and
•domestic violence
2. All households in housing crisis are directed to the Coordinated Entry (CE) for assessment which includes a determination of eligibility for all funded homelessness prevention services. The CoC offers prevention services to ensure households do not become homeless including financial empowerment training, financial assistance for back rent, utilities, security deposit and advocacy with landlords. Serving eligible DV households with prevention services has required additional coordination of services. The CoC encourages all agencies in the CoC's geographic region to refer persons experiencing homelessness or who are at risk of homelessness to the CE. In addition, the lead agency for CE has established a robust eviction prevention program in collaboration with the District Court and Legal Aid. CE Staff provides in-person screenings directly at the District Eviction Courts regularly. The court refers households facing eviction to the CE for intake and assessment for services. Eligible households are referred directly to MDHHS for State Emergency Relief which provides financial assistance for eviction prevention and relocation.
3. The Executive Committee is the primary decision-making body of the CoC and is responsible for overseeing the work to reduce first-time homelessness.

2C-1a.	Impact of Displaced Persons on Number of First Time Homeless.	
	NOFO Section V.B.5.b	

	Was your CoC's Number of First Time Homeless [metric 5.2] affected by the number of persons seeking short-term shelter or housing assistance displaced due to:	

1.	natural disasters?	No
2.	having recently arrived in your CoCs' geographic area?	No

2C-2.	Length of Time Homeless—CoC's Strategy to Reduce.	
	NOFO Section V.B.5.c.	

	In the field below:	
1.	describe your CoC's strategy to reduce the length of time individuals and persons in families remain homeless;	
2.	describe how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and	

3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless.	

(limit 2,500 characters)

1. The development of a coordinated entry has helped to reduce the length of time people remain homeless and in making right-sized housing referrals and diverting people from ES thus improving the chances for long term housing stability. The CoC has increased resources for rapid rehousing to assist people with attaining housing more quickly. The CoC has adopted an order of priority for beds dedicated to chronically homeless persons as well as those not dedicated. Shelters are required to refer all clients to the coordinated entry provider within 48 hours. The CoC has implemented a By Name List Team that includes the lead agency for Coordinated Entry, Community Mental Health, Veteran organizations, Street Outreach, DHHS representatives and CoC staff. The by-name list generated through the HMIS is used to identify homeless veterans and the hardest to house. The team works collaboratively to quickly locate housing and supportive services for those households. The goal is to move people from homelessness to permanent housing within 30 days.
2. The CoC has adopted the VI- SPDAT, a standardized assessment which identifies those households with the greatest barriers. The VI-SPDAT ensures there are no multiple intakes across agencies. Housing agencies work to identify, recruit, and educate local landlords who provide secure, safe, affordable housing to create greater opportunities for success for households that would usually be screened out during the initial rental application/screening process. Using the HMIS, the CoC identifies individuals and persons in families with the longest periods of homelessness as well as those who are experiencing chronic homelessness.
3. The Executive Committee is the primary decision-making body of the CoC and is responsible for ensuring a reduction in the length of time homeless. The HMIS System Administrator is responsible for tracking and reporting data and the Data Committee recommends strategies for improving outcomes. The HMIS Agency Administrators who make up the data committee includes all agencies in the HMIS implementation.

2C-3.	Exits to Permanent Housing Destinations/Retention of Permanent Housing–CoC's Strategy	
	NOFO Section V.B.5.d.	

In the field below:	
1.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations;
2.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in permanent housing projects retain their permanent housing or exit to permanent housing destinations; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to increase the rate that individuals and families exit to or retain permanent housing.

(limit 2,500 characters)

1. The CoC's development of a coordinated entry system, the use of the vulnerability index and increasing resources for RRH has helped the CoC to make appropriate housing referrals, often diverting people from emergency shelter and exiting households directly to permanent housing. The CoC has implemented a By-Name List (BNL) team to address the needs of specific hard to house individuals and families which increases collaboration between homeless services providers. The BNL team includes CoC member agencies with access to permanent housing resources, and that serve veterans, chronically homeless persons and other vulnerable populations facing significant barriers.
2. The CoC's strategy to increase retention is to ensure all CoC member agencies providing permanent housing offer high quality strength-based case management and landlord engagement. Participants are not terminated from PSH programs for failure to participate in supportive services, for loss of or failure to improve income or for any other activity not included in a typical lease agreement. Permanent Supportive Housing and Rapid Re-Housing providers offer follow-on services for households exiting from homelessness. Home maintenance and tenant education are offered to ensure long term housing stability. The CoC conducts regular HMIS reviews to assess returns to homelessness.
3. The Executive Committee is the primary decision-making body of the CoC and is responsible for ensuring an increase in the rate of individuals and families exiting to permanent housing. The CoC Program funded agencies, Good Samaritan and Community Mental Health of Ottawa County are responsible for ensuring placement and retention; the HMIS administrator provides data. Ongoing monitoring of programming and data quality by the CoC staff and the HMIS Agency Administrators ensures long-term effectiveness. The Allocation and Accountability Committee reviews performance annually.

2C-4.	Returns to Homelessness—CoC's Strategy to Reduce Rate.	
	NOFO Section V.B.5.e.	

	In the field below:
1.	describe your CoC's strategy to identify individuals and families who return to homelessness;
2.	describe your CoC's strategy to reduce the rate of additional returns to homelessness; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the rate individuals and persons in families return to homelessness.

(limit 2,500 characters)

1. The CoC gathers data primarily through HMIS to identify individuals and persons in families who return to homelessness. Emergency Shelter providers and Street Outreach contribute to the identification of households and individuals that have returned to homelessness. The CoC has implemented a By Name List (BNL) team to address the needs of hard to house people thus increasing agency collaboration.

2.The CoC uses a standardized vulnerability index and case management best practices (including regular follow-ups) to ensure appropriate referrals are made based on the needs of the household. The CoC offers a variety of prevention services and case management to ensure households do not return to homelessness including financial empowerment training, financial assistance for back rent and utilities and advocacy with landlords. All households in housing crisis are directed to the CE for assessment which includes a determination of eligibility for ESG funded homelessness prevention services. In addition, the lead agency for CE maintains a referral relationship with the District Court. CE Staff provides in person screenings directly at the District Eviction Court at least once a month. The court refers households facing eviction to the CE for intake and assessment for services. Eligible households are referred directly to MDHHS for State Emergency Relief which provides financial assistance for eviction prevention and relocation. The primary victim service provider explores stable housing options, safety planning, and strengthening social supports. The CoC has recently established an enhanced landlord property management program which includes relationship building between landlords and tenants to ensure long term housing stability. Landlords also agree to a rent increase cap to keep housing affordable. The existence of FUP, HCV, EHV and PSH all contribute to a decrease in returns to homelessness.

3.The Executive Committee is the primary decision-making body and is responsible for ensuring a decrease in the rate of return to homelessness. The HMIS System Administrator is responsible for reviewing system performance measures and sharing the information with the CoC. The HMIS Agency Administrators are responsible for analyzing the data and making recommendations.

2C-5.	Increasing Employment Cash Income—CoC's Strategy.	
	NOFO Section V.B.5.f.	

	In the field below:	
1.	describe your CoC's strategy to access employment cash sources;	
2.	describe how your CoC works with mainstream employment organizations to help individuals and families experiencing homelessness increase their employment cash income; and	
3.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase income from employment.	

(limit 2,500 characters)

1. All CoC funded agencies complete an intake, including income information, with participants upon entry to programming and subsequently on at least an annual basis. Some update income information on a quarterly basis. This includes an assessment of financial resources. Case managers work with participants to create an action plan which identifies goals and objectives for increasing employment income. Participants are connected to community resources. Participants in long term PSH programs are assessed on an annual basis. All CoC funded organizations provide transportation services including car repair and bike repair to help households maintain employment.
2. The CoC's strategy to increase access to employment is by ensuring the workforce development agency staff provide opportunities for information sharing and training to members of the CoC and homeless provider organizations regarding education and training for people experiencing homelessness. A variety of employment services exist in the CoC geographic region including Job Seekers, 70x7, Michigan Works! and the Circles program for example. The CoC will encourage and promote a direct referral system from homeless assistance programs to the workforce development agency. Community Mental Health (CMH), the primary provider of permanent supportive housing offers supported employment, transitional employment and employment skills training to participants. The Michigan Rehabilitation Services (MRS) provides specialized employment and education-related services and training to assist teens and adults with disabilities in becoming employed or retaining employment. CMH has a cash match agreement with MRS to pay for job development and short term follow along for participants. This formal partnership provides meaningful support for participants and leverages local funding through the mental health millage.
3. The Executive Committee is the primary decision-making body and is responsible for ensuring an increase in employment income for HUD funded program participants. The CoC Director is responsible for ensuring the workforce development staff is scheduled for an annual training with the CoC membership. The CoC funded agencies are responsible for accessing employment services for program participants.

2C-5a.	Increasing Non-employment Cash Income—CoC's Strategy	
	NOFO Section V.B.5.f.	

	In the field below:
1.	describe your CoC's strategy to access non-employment cash income; and
2.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase non-employment cash income.

(limit 2,500 characters)

1.The CoC strategy for increasing access to nonemployment cash income is to ensure information about non-employment resources is available to CoC membership. Staff of the Department of Health and Human Services (DHHS) actively participates on CoC meetings and shares updates on resources and programming at each bi-monthly meeting. DHHS offers training to local partners in Access, Navigation and Referral. DHHS has targeted resources to areas with a high percentage of homeless and at-risk households to ensure access to mainstream resources. Multiple CoC member agencies work to provide participants with access to agencies that assist with SSI/SSDI, VA disability compensation, and retirement income to ensure clients are able to access benefits or begin the process as soon as possible. For Veteran clients, CoC veteran service providers utilize the VA's assistance programs to determine benefits client can access. The CoC, with support from the county-wide human services collaborative, convened a group of providers concerned about the increase of people experiencing unsheltered homelessness. In response, the CoC increased marketing of the SOAR program which resulted in four new SOAR practitioners across four key homeless services providers and stakeholders. including the CE Lead Agency, the largest Emergency Shelter provider, Street Outreach and a hospital system. There are two more individuals in the current SOAR cohort, one from the Street outreach team and the other representing an additional health care system.

2. The CoC primary decision-making body is responsible for identifying and overseeing the strategy to increase non-employment income.

3A. Coordination with Housing and Healthcare

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
   - FY 2023 CoC Application Navigational Guide;
  - Section 3 Resources;
  - PHA Crosswalk; and
   - Frequently Asked Questions

3A-1.	New PH-PSH/PH-RRH Project–Leveraging Housing Resources.	
	NOFO Section V.B.6.a.	
	You must upload the Housing Leveraging Commitment attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness?	No

3A-2.	New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.	
	NOFO Section V.B.6.b.	
	You must upload the Healthcare Formal Agreements attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses healthcare resources to help individuals and families experiencing homelessness?	No

3A-3.	Leveraging Housing/Healthcare Resources–List of Projects.	
	NOFO Sections V.B.6.a. and V.B.6.b.	

If you selected yes to questions 3A-1. or 3A-2., use the list feature icon to enter information about each project application you intend for HUD to evaluate to determine if they meet the criteria.	

Project Name	Project Type	Rank Number	Leverage Type
This list contains no items			

3B. New Projects With Rehabilitation/New Construction Costs

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
   - FY 2023 CoC Application Navigational Guide;
  - Section 3 Resources;
  - PHA Crosswalk; and
   - Frequently Asked Questions

3B-1.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.s.	

	Is your CoC requesting funding for any new project application requesting $200,000 or more in funding for housing rehabilitation or new construction?	No

3B-2.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.s.	

	If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:
1.	Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and
2.	HUD's implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons.

(limit 2,500 characters)

N/A

3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
   - FY 2023 CoC Application Navigational Guide;
  - Section 3 Resources;
  - PHA Crosswalk; and
   - Frequently Asked Questions

3C-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

	Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No

3C-2.	Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

	You must upload the Project List for Other Federal Statutes attachment to the 4B. Attachments Screen.
	If you answered yes to question 3C-1, describe in the field below:
1.	how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and
2.	how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.

(limit 2,500 characters)

N/A

4A. DV Bonus Project Applicants for New DV Bonus Funding

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
   - FY 2023 CoC Application Navigational Guide;
  - Section 3 Resources;
 - PHA Crosswalk; and
  - Frequently Asked Questions

4A-1.	New DV Bonus Project Applications.	
	NOFO Section I.B.3.I.	

	Did your CoC submit one or more new project applications for DV Bonus Funding?	No
Applicant Name		
This list contains no items		

4B. Attachments Screen For All Application Questions

We have provided the following guidance to help you successfully upload attachments and get maximum points:

	1.	You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete.
	2.	You must upload an attachment for each document listed where 'Required?' is 'Yes'.
	3.	We prefer that you use PDF files, though other file types are supported–please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a Print option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube.
	4.	Attachments must match the questions they are associated with.
	5.	Only upload documents responsive to the questions posed–including other material slows down the review process, which ultimately slows down the funding process.
	6.	If you cannot read the attachment, it is likely we cannot read it either.
		. We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).
		. We must be able to read everything you want us to consider in any attachment.
	7.	After you upload each attachment, use the Download feature to access and check the attachment to ensure it matches the required Document Type and to ensure it contains all pages you intend to include.
	8.	Only use the "Other" attachment option to meet an attachment requirement that is not otherwise listed in these detailed instructions.

Document Type	Required?	Document Description	Date Attached
1C-7. PHA Homeless Preference	No	MI-519 PHA Homele...	08/19/2023
1C-7. PHA Moving On Preference	No		
1D-11a. Letter Signed by Working Group	Yes		
1D-2a. Housing First Evaluation	Yes	MI-519 Housing Fi...	09/24/2023
1E-1. Web Posting of Local Competition Deadline	Yes	MI-519 Public Pos...	08/19/2023
1E-2. Local Competition Scoring Tool	Yes	MI-519 Local Comp...	08/19/2023
1E-2a. Scored Forms for One Project	Yes	MI-519 Scored For...	09/09/2023
1E-5. Notification of Projects Rejected-Reduced	Yes	MI-519 Notificati...	09/24/2023
1E-5a. Notification of Projects Accepted	Yes	MI-519 Notificati...	09/09/2023
1E-5b. Local Competition Selection Results	Yes	MI-519 Final Proj...	09/09/2023
1E-5c. Web Posting–CoC-Approved Consolidated Application	Yes		

1E-5d. Notification of CoC-Approved Consolidated Application	Yes		
2A-6. HUD's Homeless Data Exchange (HDX) Competition Report	Yes	MI-519 HUD HDX Co...	08/19/2023
3A-1a. Housing Leveraging Commitments	No		
3A-2a. Healthcare Formal Agreements	No		
3C-2. Project List for Other Federal Statutes	No		
Other	No		

Attachment Details

Document Description: MI-519 PHA Homeless Preference
                         Documentation

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description: MI-519 Housing First Evaluation

Attachment Details

Document Description: MI-519 Public Posting of Competition Deadline

Attachment Details

Document Description: MI-519 Local Competition Scoring Tool

Attachment Details

Document Description: MI-519 Scored Forms for One Project

Attachment Details

Document Description: MI-519 Notification of Projects Rejected-Reduced

Attachment Details

Document Description: MI-519 Notification of Projects Accepted

Attachment Details

Document Description: MI-519 Final Project Scores for All Projects

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description: MI-519 HUD HDX Competition Report

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. CoC Identification	08/10/2023
1B. Inclusive Structure	09/19/2023
1C. Coordination and Engagement	09/24/2023
1D. Coordination and Engagement Cont'd	09/24/2023
1E. Project Review/Ranking	09/24/2023
2A. HMIS Implementation	09/18/2023
2B. Point-in-Time (PIT) Count	09/18/2023
2C. System Performance	09/18/2023
3A. Coordination with Housing and Healthcare	09/18/2023
3B. Rehabilitation/New Construction Costs	09/18/2023
3C. Serving Homeless Under Other Federal Statutes	09/18/2023

4A. DV Bonus Project Applicants	09/05/2023
4B. Attachments Screen	Please Complete
Submission Summary	No Input Required

The purpose of the Homeless Preference for MSHDA's Housing Choice Vouchers (HCVs) is to better ensure that critical, long-term housing subsidies are directed to those experiencing homelessness. It is incorporated as part of MSHDA's Emergency Solutions Grant (ESG) program so that each community has the ability to add eligible households to HCV waitlist under this preference, utilizing it as another tool to help end homelessness.

Under MSHDA ESG funding, each Housing Assessment Resource Agency (HARA) is responsible for the addition of homeless households to HCV waitlists via Homeless Preference. The HCV waitlists are held by county, which means that some Continuums of Care (CoCs) or Local Planning Bodies (LPBs) may have multiple waitlists within the geographic coverage area. The ability to add households to the HCV waitlist is secured via completion of the Key Person Security Agreement (MSHDA Form 1796c). Only HARAs are permitted to request Key Person Security Agreements, unless otherwise requested and approved by MSHDA.

Questions or concerns? Email mshda-hs@michigan.gov.

WHO QUALIFIES FOR THE HOMELESS PREFERENCE WAITLIST?

- Category 1: Literally Homeless
- Category 4: Fleeing/Attempting to Flee Domestic Violence
- Temporary shelter with another household
  - This is only permitted when a community does not have a homeless shelter available to assist the general population.
  - Annual requests for approval must be made by the CoC or LPB with the ESG Exhibit 1 and submitted to MSHDA for final approval.

Applicants who are enrolled in housing assistance programs maintain their homeless status provided that:

- Assistance is term limited and does not exceed 24 months. Examples include but are not limited to Rapid Re-Housing, Tenant Based Rental Assistance, Transitional Housing, Rehabilitation or Substance Use Disorder Facility, etc.
- Applicant was qualified as category 1, 4, or, in qualified communities only, temporarily sheltered with another household *prior to entry*.

WHO DOES NOT QUALIFY FOR THE HOMELESS PREFERENCE WAITLIST?

Including, but not limited to, any individual or family:

- Living in Permanent Supportive Housing, Shelter Plus Care, or Project Based Vouchers
- Living in subsidized rental units and the subsidy does not have a specified end date
- Living in a shelter, shelter-type facility, home, etc. that has *not* been designated to provide temporary living arrangements
- Living in a unit through the Offender Success program
- Who is at risk or imminent risk of homelessness, excluding category 4
- Who is stably or permanently housed
- Who is paying for their current shelter/housing on their own (ex. Paying for own hotel stay)

REQUIRED HOMELESS PREFERENCE WAITLIST DOCUMENTATION

For all applicants, the following 3 items of documentation must be obtained **prior** to filing the HCV Homeless Preference Waitlist Application:

1. *Consent for the Release of Confidential Information for the HCV Homeless Preference*

The Consent for the Release of Confidential Information for the HCV Homeless Preference must be signed and dated prior to filing the application. This document is valid for 12 months from the date of applicant's signature. This document will also need the HMIS number of the applicant, unless it is a DV or Fleeing DV applicant.

This consent is unique to the Homeless Preference waitlist. General agency, MSHDA, or HMIS releases of information will not suffice for the purposes of this release of information and cannot take the place of this release of information.

2. *Proof of Residency in the County of Application*

HARA staff must verify that the head of household, spouse, or co-head is living or working in the county for which they are applying. This verification can be documented as outlined below.

Proof of Residency can be in the form of Proof of Homelessness. Both items are addressed in this documentation:

- Letter from a shelter provider for shelter verification
- Letter written by HARA staff, outreach staff, or another housing or service provider that indicates residency. This includes but is not limited to one of the following:
  - Observation details regarding the applicant's primary nighttime residence
  - Verification of an applicant's participation in a housing assistance program
  - Verification of temporary shelter with another household with the host household

If, for any reason, the following above items are not utilized for proof of homelessness, a valid copy of one of the following provides proof that the head of household, spouse, or co-head currently lives in the County:

- Driver's license, State ID card, Medicaid card, Social Security printout letter, or voter's registration card
- If the applicant is not residing in his/her resident county, HARA staff must explain why the applicant is currently staying in one county but applying for assistance in another

A valid copy of one of the following provides proof that the head of household, spouse, or co-head currently works in the County:

- A letter from the employer stating the applicant is employed in the County
- A letter from the employer stating the applicant will be employed in the County. A start date for employment must be within 60 calendar days of the date of application.
- A copy of a valid paycheck stub with the employer's address showing the business is in the County. The paycheck stub must be dated within 60 calendar days of the date of application.

3. *Proof of Homelessness*

HARAs can secure proof of homelessness in a number of ways. The general order of priority for obtaining evidence is: third-party documentation first, intake worker observations second, and certification by the individual or family seeking assistance third.

Proof of homelessness documentation must be created and dated the same day as the homeless verification date. Proof of homelessness can be documented in one of the following ways:

- Homeless verification date (the date that the household's homelessness was observed or verified); **AND**
- Details regarding the applicant's primary nighttime residence on the homeless verification date.

Proof of homelessness documentation must be created and dated the same day as the homeless verification date. Proof of homelessness can be documented in one of the following ways:

- Agency letterhead with signature and printed name of the verifier; **OR**
- Email from an agency email address embedded with the verifiers name, contact information, and agency email signature (see example on next page),* **OR**
- Self-certification of homelessness completed by the household (see MSHDA ESG Self-Certification form).

Agency Email Example:

Not Approved	Approved
Thanks, John ABC Agency	Thanks, John Doe, Position Title ABC Agency Name and/or Logo Phone Number

Please note: The date the email is sent must match the homeless verification date. Emails should be saved electronically and/or printed for the physical client file.

Applications to the HCV Homeless Preference waitlist must be filed within five (5) business days from the homeless verification date.

Proof of homelessness for the applicant's primary nighttime residence at the time of application is required for the Homeless Preference waitlist. This proof is only required for the date observed or verified. If the applicant has a history of homelessness, it is not necessary to supply or include the entire history.

Category 1: Literally Homeless

Individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:

- **Place Not Meant for Human Habitation** A public or private place not meant for, or ordinarily used as a regular sleeping accommodation for human beings, including street, sidewalk, car, park, abandoned building, bus station, airport, or camp ground.
- **Emergency Shelter** A publicly or privately-owned emergency shelter designated to provide temporary living accommodations.
- **Hotel or Motel paid for by a Charitable Organization or Federal, State, and Local Government Program**
- **Exiting an Institutional Care Facility** (i.e., jail, substance abuse treatment facility, mental health treatment facility, hospital, or other similar facility); stay must be 90 days or less and resided in a shelter or place not meant for human habitation before entering the institution.
- **Transitional Housing** A project that is designed to provide housing and appropriate supportive services to homeless persons to facilitate movement to independent living.

Required Documentation for the HCV Homeless Preference Waitlist

- Written observation by a street outreach worker or HARA staff member; **OR**
  - Example: "I, staff name, on date observed that client name is residing at/in location description. I have verified that physical description is in this County. In my professional opinion, this is client name's primary nighttime residence and is a public or private place not meant for human habitation."
- Written letter from emergency shelter provider for emergency shelter verification that denotes date(s) of stay; **OR**
- Written referral by another housing or service provider; **OR**
- Self-certification of homelessness completed by the household (see MSHDA ESG Self-Certification form).

Category 4: Fleeing/Attempting to Flee DV
Any individual or family who is fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking, trafficking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, that has either taken place in the individual's or family's primary nighttime residence or has made the individual or family afraid to return to their primary or nighttime residence, and they have no other residence.

Required Documentation for the HCV Homeless Preference Waitlist
- Letter from a Domestic Violence Service Provider stating the applicant is fleeing or attempting to flee; **OR** - Court documentation; **OR** - Self-certification of homelessness completed by the household (see MSHDA ESG Self-Certification form).

Pre-approved CoCs and LPBs can also add households to the HCV Homeless Preference waitlist if they are temporarily sheltered with another household (also known as "doubled up"). This is only permitted when a community does not have a homeless shelter available to assist the general population. Annual requests for approval must be made by the CoC or LPB within the ESG Exhibit 1 and submitted to MSHDA for final approval.

Temporary Shelter with Another Household
Individual or family who must vacate their primary nighttime residence, provided that: • Their primary nighttime residence is with another household; AND • Residence will be lost within 14 days; AND • No subsequent residence has been identified and the individual or family lacks the resources or support networks needed to obtain other permanent housing.

Required Documentation for the HCV Homeless Preference Waitlist
- Letter from the host with phone number and address stating the applicant must vacate the residence within 14 days; AND - HARA verification with the host that all provided host information is true and accurate, the situation described in the letter is true; AND - A self-certification from the household or HARA staff certification of items in the first two bullets in the definition above.

RECERTIFICATION

Recertification must be completed every 120 days for an applicant to remain on the HCV Homeless Preference waitlist. Updated and current proof of homelessness and proof of residency must be obtained in order to verify the re-certification. Once the documentation is obtained, re-certification can be completed in the applicant portal within 30 days prior to the application expiration.

If an applicant is not recertified within 30 days of the application expiration, the system will automatically remove the applicant on their expiration date. The automatic removal will result in a letter being sent to the applicant's address listed in the portal notifying them of the removal.

If a household that was previously certified as temporarily sheltered with another household and the recertification of homelessness is listed as the same address as the previous application, the HARA is instructed to let the application expire.

SUPPORTING DOCUMENTATION REVIEWS

The HCV Homeless Preference waitlist supporting documentation is reviewed by MSHDA Homeless Solutions staff. In all circumstances, MSHDA and HARA staff should strive to maintain a Homeless Preference waitlist for qualified applicants only. The goal of the review process is to maintain the integrity of this limited resource and ensure that it is being utilized in a fair and consistent manner across the state of Michigan.

Details regarding the reviews are as follows:

- Requests will be made monthly, or as needed, via email to a designated HARA staff person from Homeless Solutions staff.
- Requests will be made for copies of the following information:
    - o Consent for the Release of Confidential Information for the HCV Homeless Preference,
    - o Proof of residency in the county of application, and
    - o Proof of homelessness in the county of application.
- The review will cover completeness of forms, timeliness of applications, county of residence, and ensuring that all necessary components of proof of homelessness have been provided.
- Documentation must be sent to mshda-hs@michigan.gov or faxed to 517-763-0185
- HARA staff will be given a deadline to provide a response or request additional time.
- Failure to respond or request additional time to any request for documentation or clarifying information will result in removal of the applicant(s).

REMOVAL OF AN APPLICANT

- If MSHDA Homeless Solutions staff find that an application to the HCV Homeless Preference Waitlist was insufficiently documented or completed in error, removals will be facilitated through mshda-hs@michigan.gov.
    - o HARA staff will be notified of the request and the removal.
    - o It is the responsibility of HARA staff to notify the applicant of the removal.
- If HARA staff find that an applicant no longer meets eligibility requirements for any reason, an email should be sent to MSHDA's HCV waitlist staff at mshdawl@michigan.gov to request their removal.
    - o This email must include the applicants first name, last name, county of application, waitlist type (homeless), and reason for the removal request.
    - o It is the responsibility of the HARA staff to notify the applicant of the removal.
- If HARA staff determine that a previously removed applicant qualifies for homeless preference, HARA staff can obtain the proper documentation then complete a new application at that time.
- If an applicant is not recertified within 30 days of the application expiration, the system will automatically remove the applicant on their expiration date. The automatic removal will result in a letter being sent to the applicant's address listed in the portal notifying them of the removal.

APPLICANT CORRECTIONS

- In the event of a spelling error, corrections should be sent directly from HARA staff to mshdawl@michigan.gov.
    - o This email must include the applicant's current incorrect name spelling, and the applicants correct first name, last name, and county of application.
- In the event that an applicant is entered onto an incorrect county, an email should be sent to mshdawl@michigan.gov.
    - o This email must include the applicants first name, last name, original county of application, and the correct county of application you are requesting the applicant to be added.
    - o This is only allowed when the county of application was an error, not when applicant relocates.

HMIS Lead and System Administr. × | Home × | Ottawa Lakeshore Housing Allian: × | +

← → C 🔒 oaunitedway.org/ottawa-lakeshore-housing-alliance

G Secure Sign In | WellSky | Support H... | MCAH - Teamwork.... | Basecamp | Retirement, Invest... | Ease | Paychex Flex | Community Services | Michigan HMIS Wa... | Home | Community Services

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Select Language ▼

Ottawa Lakeshore Housing Alliance

LAKESHORE
HOUSING ALLIANCE

FY 2023 CoC Program Competition

The Lakeshore Housing Alliance (LHA), the HUD recognized Continuum of Care (CoC) for Ottawa County, invites applications under HUD's FY 2023 Continuum of Care (CoC) Program Competition. The LHA will review and rank eligible renewal, new and bonus project applications in accordance with Notice of Funding Opportunity (NOFO) for the 2023 Continuum of Care Program by the U.S. Department of Housing and Urban Development (HUD).

Funding Available for Ottawa County is as follows:

- Estimated Annual Renewal Demand (ARD): $$1,356,795
- CoC Bonus: $94,976
- DV Bonus: $77,949
- CoC Planning: $67,840

Below you will find a detailed timeline, scoring criteria for each project type and relevant CoC policy documents. Agencies should review the NOFO carefully prior to submitting an application.

DETAILS

1. All deadlines are End of Business unless otherwise indicated.

2. For agencies interested in applying but have not accessed the online portal, e-CImpact, for the local competition please contact Liz DeLaLuz at ldelaluz@ottawaunitedway.org .

3. For agencies interested in submitting a Project Application, see link to detailed instructions on accessing and setting up a profile in e-SNAPS. https://www.hud.gov/sites/dfiles/CPD/documents/FY-2021-Accessing-the-Project-Application.pdf . Contact Lyn, lyn.raymond61@gmail.com , for additional support.

Due Date	Activity	Responsible Party
August 16	CoC Public Announcement	CoC Staff
August 16	Local Project Application Available	CoC Staff
August 28, 5 PM	Local Project Application Due	CoC Applicants

2023 CoC Renewal Evaluation

You may save your work at any time by clicking on the "Save My Work" link/icon at the bottom or top of the page.

When you have completed all questions on the form, select the "Save My Work and Mark as Completed" link/icon at the bottom or top of this page.

CoC Compliance - MAX SCORE 10 Points

On time submission of the Annual Progress Report (7/1/21-6/30/22)	Preview Mode
The applicant has unresolved monitoring findings.	Preview Mode
The applicant maintained consistent quarterly drawdowns.	Preview Mode
The applicant agency participates in the CoC.	Preview Mode
The agency contributes to the Point in Time and/or Housing Inventory Chart.	Preview Mode
Have any funds been recaptured by HUD for the most recently expired grant term (7/1/2022-6/30/23)?	Preview Mode
Total	

Project Details - MAX SCORE 6 Points

The description painted a complete picture of the proposed project.	Preview Mode
The project participates in the Coordinated Entry process.	Preview Mode
The project provides transportation assistance.	Preview Mode
The project has a designated staff person ensuring children are enrolled in school and receiving educational services.	Preview Mode
Total	

Housing First - MAX SCORE 9 Points

Housing First is an approach that quickly and successfully connects individuals and families experiencing homelessness to permanent housing without preconditions or barriers to entry such as sobriety, treatment and service participation.

Barriers that limit program participation.	Preview Mode
Total	

Data Quality - MAX SCORE 5 Points

Data elements with missing or null data	Preview Mode

Total

Severity of Needs Criteria - MAX SCORE 35 Points

The number of adults with no or very low income (30% AMI or less) served during
the most recently completed grant year (7/1/22-6/30/23). | Preview Mode ▼

The number of chronically homeless adults served during the most recently completed
grant year (7/1/22-6/30/23). | Preview Mode ▼

The number served adults with a history of, or who were fleeing domestic violence
during the most recently completed grant year (7/1/22-6/30/23). | Preview Mode ▼

The applicants described in detail how the project improves safety for victims
of domestic violence. | Preview Mode ▼

The applicant described in detail the steps taken to eliminate barriers to
participating faced by people of different races and ethnicities. | Preview Mode ▼

Total

Performance Measures - MAX SCORE 30 Points

Applicants were required to report on only 2 performance measures.

Average Numbers of Days from Homelessness to Permanent Housing | Preview Mode ▼

Permanent Housing Retention | Preview Mode ▼

Positive Exit Destination | Preview Mode ▼

Maintain or Increase Income From Any Source | Preview Mode ▼

Total

Grand Total

Grand Total Score

2023 CoC Renewal Evaluation

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When you have completed all questions on the form, select the "Save My Work and Mark as Completed" link/icon at the bottom or top of this page.

CoC Compliance - MAX SCORE 10 Points

On time submission of the Annual Progress Report (7/1/21-6/30/22)	1
The applicant has unresolved monitoring findings.	1
The applicant maintained consistent quarterly drawdowns.	1
The applicant agency participates in the CoC.	1
The agency contributes to the Point in Time and/or Housing Inventory Chart.	1
Have any funds been recaptured by HUD for the most recently expired grant term (7/1/2022-6/30/23)?	5
Total	10

Project Details - MAX SCORE 6 Points

The description painted a complete picture of the proposed project.	3
The project participates in the Coordinated Entry process.	1
The project provides transportation assistance.	1
The project has a designated staff person ensuring children are enrolled in school and receiving educational services.	1
Total	6

Housing First - MAX SCORE 9 Points

Housing First is an approach that quickly and successfully connects individuals and families experiencing homelessness to permanent housing without preconditions or barriers to entry such as sobriety, treatment and service participation.

Barriers that limit program participation.	9

Total	9

Data Quality - MAX SCORE 5 Points

Data elements with missing or null data	5
Total	5

Severity of Needs Criteria - MAX SCORE 35 Points

The number of adults with no or very low income (30% AMI or less) served during the most recently completed grant year (7/1/22-6/30/23).	3
The number of chronically homeless adults served during the most recently completed grant year (7/1/22-6/30/23).	1
The number served adults with a history of, or who were fleeing domestic violence during the most recently completed grant year (7/1/22-6/30/23).	3
The applicants described in detail how the project improves safety for victims of domestic violence.	10
The applicant described in detail the steps taken to eliminate barriers to participating faced by people of different races and ethnicities.	10
Total	27

Performance Measures - MAX SCORE 30 Points

Applicants were required to report on only 2 performance measures.

Average Numbers of Days from Homelessness to Permanent Housing	15
Permanent Housing Retention	
Positive Exit Destination	15
Maintain or Increase Income From Any Source	
Total	30

Grand Total

Grand Total Score	87

2023 CoC Renewal Evaluation

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When you have completed all questions on the form, select the "Save My Work and Mark as Completed" link/icon at the bottom or top of this page.

CoC Compliance - MAX SCORE 10 Points

On time submission of the Annual Progress Report (7/1/21-6/30/22)	1
The applicant has unresolved monitoring findings.	1
The applicant maintained consistent quarterly drawdowns.	1
The applicant agency participates in the CoC.	1
The agency contributes to the Point in Time and/or Housing Inventory Chart.	1
Have any funds been recaptured by HUD for the most recently expired grant term (7/1/2022-6/30/23)?	5
Total	10

Project Details - MAX SCORE 6 Points

The description painted a complete picture of the proposed project.	2
The project participates in the Coordinated Entry process.	1
The project provides transportation assistance.	1
The project has a designated staff person ensuring children are enrolled in school and receiving educational services.	1
Total	5

Housing First - MAX SCORE 9 Points

Housing First is an approach that quickly and successfully connects individuals and families experiencing homelessness to permanent housing without preconditions or barriers to entry such as sobriety, treatment and service participation.

Barriers that limit program participation.	9

Total   9

Data Quality - MAX SCORE 5 Points

Data elements with missing or null data   5

Total   5

Severity of Needs Criteria - MAX SCORE 35 Points

The number of adults with no or very low income (30% AMI or less) served during the most recently completed grant year (7/1/22-6/30/23).   3

The number of chronically homeless adults served during the most recently completed grant year (7/1/22-6/30/23).   1

The number served adults with a history of, or who were fleeing domestic violence during the most recently completed grant year (7/1/22-6/30/23).   3

The applicants described in detail how the project improves safety for victims of domestic violence.   5

The applicant described in detail the steps taken to eliminate barriers to participating faced by people of different races and ethnicities.   5

Total   17

Performance Measures - MAX SCORE 30 Points

Applicants were required to report on only 2 performance measures.

Average Numbers of Days from Homelessness to Permanent Housing   15

Permanent Housing Retention

Positive Exit Destination   15

Maintain or Increase Income From Any Source

Total   30

Grand Total

Grand Total Score   76

HUD 2023 CoC Program Evaluation - Sara Johnson
Good Samaritan Ministries - Community Housing Partnership - Ottawa

2023 CoC Renewal Evaluation

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When you have completed all questions on the form, select the "Save My Work and Mark as Completed" link/icon at the bottom or top of this page.

CoC Compliance - MAX SCORE 10 Points

On time submission of the Annual Progress Report (7/1/21-6/30/22)	1
The applicant has unresolved monitoring findings.	1
The applicant maintained consistent quarterly drawdowns.	1
The applicant agency participates in the CoC.	1
The agency contributes to the Point in Time and/or Housing Inventory Chart.	1
Have any funds been recaptured by HUD for the most recently expired grant term (7/1/2022-6/30/23)?	5
Total	10

Project Details - MAX SCORE 6 Points

The description painted a complete picture of the proposed project.	3
The project participates in the Coordinated Entry process.	1
The project provides transportation assistance.	1
The project has a designated staff person ensuring children are enrolled in school and receiving educational services.	1
Total	6

Housing First - MAX SCORE 9 Points

Housing First is an approach that quickly and successfully connects individuals and families experiencing homelessness to permanent housing without preconditions or barriers to entry such as sobriety, treatment and service participation.

Barriers that limit program participation.	9

Total   9

Data Quality - MAX SCORE 5 Points

Data elements with missing or null data   5

Total   5

Severity of Needs Criteria - MAX SCORE 35 Points

**The number of adults with no or very low income (30% AMI or less) served during
the most recently completed grant year (7/1/22-6/30/23).**   3

**The number of chronically homeless adults served during the most recently completed
grant year (7/1/22-6/30/23).**   1

**The number served adults with a history of, or who were fleeing domestic violence
during the most recently completed grant year (7/1/22-6/30/23).**   3

**The applicants described in detail how the project improves safety for victims
of domestic violence.**   10

**The applicant described in detail the steps taken to eliminate barriers to
participating faced by people of different races and ethnicities.**   10

Total   27

Performance Measures - MAX SCORE 30 Points

Applicants were required to report on only 2 performance measures.

Average Numbers of Days from Homelessness to Permanent Housing   15

Permanent Housing Retention

Positive Exit Destination   15

Maintain or Increase Income From Any Source

Total   30

Grand Total

Grand Total Score   87

HUD 2023 CoC Program Evaluation - Liz Keegan
Good Samaritan Ministries - Community Housing Partnership - Ottawa

2023 CoC Renewal Evaluation

You may save your work at any time by clicking on the "Save My Work" link/icon at the bottom or top of the page.

When you have completed all questions on the form, select the "Save My Work and Mark as Completed" link/icon at the bottom or top of this page.

CoC Compliance - MAX SCORE 10 Points

On time submission of the Annual Progress Report (7/1/21-6/30/22)	1
The applicant has unresolved monitoring findings.	1
The applicant maintained consistent quarterly drawdowns.	1
The applicant agency participates in the CoC.	1
The agency contributes to the Point in Time and/or Housing Inventory Chart.	1
Have any funds been recaptured by HUD for the most recently expired grant term (7/1/2022-6/30/23)?	5
Total	10

Project Details - MAX SCORE 6 Points

The description painted a complete picture of the proposed project.	2
The project participates in the Coordinated Entry process.	1
The project provides transportation assistance.	1
The project has a designated staff person ensuring children are enrolled in school and receiving educational services.	1
Total	5

Housing First - MAX SCORE 9 Points

Housing First is an approach that quickly and successfully connects individuals and families experiencing homelessness to permanent housing without preconditions or barriers to entry such as sobriety, treatment and service participation.

Barriers that limit program participation.	9

Total	9

Data Quality - MAX SCORE 5 Points

Data elements with missing or null data	5
Total	5

Severity of Needs Criteria - MAX SCORE 35 Points

The number of adults with no or very low income (30% AMI or less) served during the most recently completed grant year (7/1/22-6/30/23).	3
The number of chronically homeless adults served during the most recently completed grant year (7/1/22-6/30/23).	1
The number served adults with a history of, or who were fleeing domestic violence during the most recently completed grant year (7/1/22-6/30/23).	3
The applicants described in detail how the project improves safety for victims of domestic violence.	10
The applicant described in detail the steps taken to eliminate barriers to participating faced by people of different races and ethnicities.	10
Total	27

Performance Measures - MAX SCORE 30 Points

Applicants were required to report on only 2 performance measures.

Average Numbers of Days from Homelessness to Permanent Housing	15
Permanent Housing Retention	
Positive Exit Destination	15
Maintain or Increase Income From Any Source	
Total	30

Grand Total

Grand Total Score	86

HUD 2023 CoC Program Evaluation - Mark Kornelis
Good Samaritan Ministries - Community Housing Partnership - Ottawa

2023 CoC Renewal Evaluation

You may save your work at any time by clicking on the "Save My Work" link/icon at the bottom or top of the page.

When you have completed all questions on the form, select the "Save My Work and Mark as Completed" link/icon at the bottom or top of this page.

CoC Compliance - MAX SCORE 10 Points

On time submission of the Annual Progress Report (7/1/21-6/30/22)	1
The applicant has unresolved monitoring findings.	1
The applicant maintained consistent quarterly drawdowns.	1
The applicant agency participates in the CoC.	1
The agency contributes to the Point in Time and/or Housing Inventory Chart.	1
Have any funds been recaptured by HUD for the most recently expired grant term (7/1/2022-6/30/23)?	5
Total	10

Project Details - MAX SCORE 6 Points

The description painted a complete picture of the proposed project.	3
The project participates in the Coordinated Entry process.	1
The project provides transportation assistance.	1
The project has a designated staff person ensuring children are enrolled in school and receiving educational services.	1
Total	6

Housing First - MAX SCORE 9 Points

Housing First is an approach that quickly and successfully connects individuals and families experiencing homelessness to permanent housing without preconditions or barriers to entry such as sobriety, treatment and service participation.

Barriers that limit program participation.	9

Total   9

Data Quality - MAX SCORE 5 Points

Data elements with missing or null data   5
Total   5

Severity of Needs Criteria - MAX SCORE 35 Points

The number of adults with no or very low income   3
(30% AMI or less) served during
the most recently completed grant year (7/1/22-
6/30/23).

The number of chronically homeless adults served   1
during the most recently completed
grant year (7/1/22-6/30/23).

The number served adults with a history of, or who   3
were fleeing domestic violence
during the most recently completed grant year
(7/1/22-6/30/23).

The applicants described in detail how the project   10
improves safety for victims
of domestic violence.

The applicant described in detail the steps taken to   10
eliminate barriers to
participating faced by people of different races and
ethnicities.

Total   27

Performance Measures - MAX SCORE 30 Points

Applicants were required to report on only 2 performance measures.

Average Numbers of Days from Homelessness to   15
Permanent Housing

Permanent Housing Retention

Positive Exit Destination   15

Maintain or Increase Income From Any Source

Total   30

Grand Total

Grand Total Score   87

M Gmail   Lyn Raymond <lyn.raymond61@gmail.com>

HUD COC Project Funding 2023
1 message

Mark Kornelis <M.Kornelis@cityofholland.com>   Fri, Sep 8, 2023 at 10:15 AM
To: Beth Larsen <BethL@resiliencemi.org>
Cc: Lyn Raymond <lyn.raymond61@gmail.com>

Dear Beth,

On behalf of the Lakeshore Housing Alliance, I am pleased to inform you that the following project was
submitted on time, and has been approved, reviewed and ranked on the Priority Listing by the Allocation and
Accountability Committee.

-

Ottawa DV PH-RRH 1

Rapid Re-Housing for Victims of Domestic Violence

Grant #:   MI0494L5F192207

Approved Amount: $270,608

Score: 73.4

Rank: 4

Project Applications must be submitted to eSNAPS by September 21, to leave time for review by the
Collaborative Applicant.

Sincerely,

Mark Kornelis

Facilitator, Allocation and Accountability Committee

📄 **Resilience.MI-519.2023.pdf**
48K

M Gmail

Lyn Raymond <lyn.raymond61@gmail.com>

HUD COC Project Funding 2023
1 message

Mark Kornelis <M.Kornelis@cityofholland.com>
To: Anna Bednarek <abednarek@miottawa.org>
Cc: Lyn Raymond <lyn.raymond61@gmail.com>

Fri, Sep 8, 2023 at 10:15 AM

Dear Anna,

On behalf of the Lakeshore Housing Alliance, I am pleased to inform you that the following project was submitted on time, and has been approved, reviewed and ranked on the Priority Listing by the Allocation and Accountability Committee.

Renewal

Permanent Housing Assistance for Homeless Persons with Disabilities

Grant #:   MI0270L5F192215

Approved Amount: $669,279

Score: 80

Rank: 3

Project Applications must be submitted to eSNAPS by September 21, to leave time for review by the Collaborative Applicant.

Sincerely,

Mark Kornelis

Facilitator, Allocation and Accountability Committee

📄 **CMHofOC.MI-519.2023.pdf**
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M Gmail

HUD COC Project Funding 2023

1 message

Mark Kornelis <M.Kornelis@cityofholland.com>   Fri, Sep 8, 2023 at 10:15 AM
To: Laura Driscoll <ldriscoll@goodsamottawa.org>
Cc: Lyn Raymond <lyn.raymond61@gmail.com>

Dear Laura,

On behalf of the Lakeshore Housing Alliance, I am pleased to inform you that the following projects were submitted on time, and have been approved, reviewed, and ranked on the Priority Listing by the Allocation and Accountability Committee.

-

Renewal

Permanent Supportive Housing for Chronically Homeless Individuals

Grant #:   MI0458L5F192208

Approved Amount: $48,880

Score: 80.6

Rank: 2

-

Rapid Re-Housing for Homeless Families

Grant #:   MI0548L5F192206

Approved Amount: $368,028

Score: 84.6

Rank: 1

Project Applications must be submitted to eSNAPS by September 21, in order to leave time for review by the Collaborative Applicant.

Sincerely,

Mark Kornelis

Facilitator, Allocation and Accountability Committee

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MI-519 2023 Priority Ranking

Applicant Name	Project	Score	Accepted or Rejected	Priority Rank	Requested Funding Amount	Reallocated Funds
Good Samaritan Ministries	Community Housing Partnership - RRH	84.6	Accepted	1	$368,028	$0
Good Samaritan Ministries	PSH for Chronically Homeless Persons	80.6	Accepted	2	$48,880	$0
Community Mental Health of Ottawa County	PSH for Homeless Persons w/ Disabilities (HUD 1)	80	Accepted	3	$669,279	$0
Resilience	Ottawa DV PH-RRH 1	73.4	Accepted	4	$270,608	$0

2023 HDX Competition Report

PIT Count Data for MI-519 - Holland/Ottawa County CoC

Total Population PIT Count Data

	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count	270	147	200	212
Emergency Shelter Total	147	98	105	114
Safe Haven Total	0	0	0	0
Transitional Housing Total	115	41	59	50
Total Sheltered Count	262	139	164	164
Total Unsheltered Count	8	8	36	48

Chronically Homeless PIT Counts

	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count of Chronically Homeless Persons	8	3	18	17
Sheltered Count of Chronically Homeless Persons	7	2	5	4
Unsheltered Count of Chronically Homeless Persons	1	1	13	13

2023 HDX Competition Report

PIT Count Data for MI-519 - Holland/Ottawa County CoC

Homeless Households with Children PIT Counts

	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Households with Children	38	15	15	22
Sheltered Count of Homeless Households with Children	38	15	15	22
Unsheltered Count of Homeless Households with Children	0	0	0	0

Homeless Veteran PIT Counts

	2011 PIT	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Veterans	6	4	4	7	5
Sheltered Count of Homeless Veterans	6	4	4	5	4
Unsheltered Count of Homeless Veterans	0	0	0	2	1

*For CoCs that did not conduct an unsheltered count in 2021, 2020 data were used.

2023 HDX Competition Report

HIC Data for MI-519 - Holland/Ottawa County CoC

HMIS Bed Coverage Rates

Project Type	Total Year-Round, Current Beds	Total Current, Year-Round, HMIS Beds	Total Year-Round, Current, Non-VSP Beds*	HMIS Bed Coverage Rate for Year-Round Beds	Total Year-Round, Current VSP Beds in an HMIS Comparable Database	Total Year-Round, Current, VSP Beds**	HMIS Comparable Bed Coverage Rate for VSP Beds	Total Current, Year-Round, HMIS Beds and VSP Beds in an HMIS Comparable Database	HMIS and Comparable Database Coverage Rate
ES Beds	105	85	85	100.00%	20	20	100.00%	105	100.00%
SH Beds	0	0	0	NA	0	0	NA	0	NA
TH Beds	108	31	86	36.05%	22	22	100.00%	53	49.07%
RRH Beds	128	80	80	100.00%	48	48	100.00%	128	100.00%
PSH Beds	118	118	118	100.00%	0	0	NA	118	100.00%
OPH Beds	45	45	45	100.00%	0	0	NA	45	100.00%
Total Beds	504	359	414	86.71%	90	90	100.00%	449	89.09%

2023 HDX Competition Report

HIC Data for MI-519 - Holland/Ottawa County CoC

Notes
*For OPH Beds, this does NOT include any beds that are Current, Non-VSP, Non-HMIS, and EHV-funded.
**For OPH Beds, this does NOT include any beds that are Current, VSP, Non-HMIS, and EHV-funded.
In the HIC, "Year-Round Beds" is the sum of "Beds HH w/o Children", "Beds HH w/ Children", and "Beds HH w/ only Children". This does not include Overflow ("O/V Beds") or Seasonal Beds ("Total Seasonal Beds").
In the HIC, Current beds are beds with an "Inventory Type" of "C" and not beds that are Under Development ("Inventory Type" of "U").

PSH Beds Dedicated to Persons Experiencing Chronic Homelessness

Chronically Homeless Bed Counts	2020 HIC	2021 HIC	2022 HIC	2023 HIC
Number of CoC Program and non-CoC Program funded PSH beds dedicated for use by chronically homeless persons identified on the HIC	48	48	48	48

Rapid Rehousing (RRH) Units Dedicated to Persons in Household with Children

Households with Children	2020 HIC	2021 HIC	2022 HIC	2023 HIC
RRH units available to serve families on the HIC	34	31	31	31

Rapid Rehousing Beds Dedicated to All Persons

All Household Types	2020 HIC	2021 HIC	2022 HIC	2023 HIC
RRH beds available to serve all populations on the HIC	122	104	122	128

2023 HDX Competition Report
FY2022 - Performance Measurement Module (Sys PM)

Summary Report for MI-519 - Holland/Ottawa County CoC

Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than October, 1, 2012.

Metric 1.1: Change in the average and median length of time persons are homeless in ES and SH projects.
Metric 1.2: Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2021	FY 2022	Submitted FY 2021	FY 2022	Difference	Submitted FY 2021	FY 2022	Difference
1.1 Persons in ES and SH	666	830	50	36	-14	26	16	-10
1.2 Persons in ES, SH, and TH	724	868	84	58	-26	30	19	-11

b. Due to changes in DS Element 3.17, metrics for measure (b) will not be reported in 2016.

This measure includes data from each client's "Length of Time on Street, in an Emergency Shelter, or Safe Haven" (Data Standards element 3.17) response and prepends this answer to the client's entry date effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

NOTE: Due to the data collection period for this year's submission, the calculations for this metric are based on the data element 3.17 that was active in HMIS from 10/1/2015 to 9/30/2016. This measure and the calculation in the SPM specifications will be updated to reflect data element 3.917 in time for next year's submission.

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2021	FY 2022	Submitted FY 2021	FY 2022	Difference	Submitted FY 2021	FY 2022	Difference
1.1 Persons in ES, SH, and PH (prior to "housing move in")	772	908	206	110	-96	57	34	-23
1.2 Persons in ES, SH, TH, and PH (prior to "housing move in")	839	946	217	112	-105	73	36	-37

FY2022 - Performance Measurement Module (Sys PM)

Measure 2: The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

	Total # of Persons who Exited to a Permanent Housing Destination (2 Years Prior)	Returns to Homelessness in Less than 6 Months		Returns to Homelessness from 6 to 12 Months		Returns to Homelessness from 13 to 24 Months		Number of Returns in 2 Years	
		FY 2022	% of Returns	FY 2022	% of Returns	FY 2022	% of Returns	FY 2022	% of Returns
Exit was from SO	19	2	11%	0	0%	1	5%	3	16%
Exit was from ES	16	1	6%	0	0%	0	0%	1	6%
Exit was from TH	16	0	0%	0	0%	0	0%	0	0%
Exit was from SH	0	0		0		0		0	
Exit was from PH	91	1	1%	3	3%	1	1%	5	5%
TOTAL Returns to Homelessness	142	4	3%	3	2%	2	1%	9	6%

Measure 3: Number of Homeless Persons

Metric 3.1 – Change in PIT Counts

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

This measures the change in PIT counts of sheltered and unsheltered homeless person as reported on the PIT (not from HMIS).

	January 2021 PIT Count	January 2022 PIT Count	Difference
Universe: Total PIT Count of sheltered and unsheltered persons		200	
Emergency Shelter Total	98	105	7
Safe Haven Total	0	0	0
Transitional Housing Total	41	59	18
Total Sheltered Count	139	164	25
Unsheltered Count		36	

Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

	Submitted FY 2021	FY 2022	Difference
Universe: Unduplicated Total sheltered homeless persons	800	877	77
Emergency Shelter Total	794	840	46
Safe Haven Total	0	0	0
Transitional Housing Total	73	40	-33

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults (system stayers)	72	70	-2
Number of adults with increased earned income	9	2	-7
Percentage of adults who increased earned income	13%	3%	-10%

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults (system stayers)	72	70	-2
Number of adults with increased non-employment cash income	46	46	0
Percentage of adults who increased non-employment cash income	64%	66%	2%

Metric 4.3 – Change in total income for adult system stayers during the reporting period

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults (system stayers)	72	70	-2
Number of adults with increased total income	48	46	-2
Percentage of adults who increased total income	67%	66%	-1%

FY2022 - Performance Measurement Module (Sys PM)

Metric 4.4 – Change in earned income for adult system leavers

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults who exited (system leavers)	41	52	11
Number of adults who exited with increased earned income	6	6	0
Percentage of adults who increased earned income	15%	12%	-3%

Metric 4.5 – Change in non-employment cash income for adult system leavers

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults who exited (system leavers)	41	52	11
Number of adults who exited with increased non-employment cash income	5	2	-3
Percentage of adults who increased non-employment cash income	12%	4%	-8%

Metric 4.6 – Change in total income for adult system leavers

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults who exited (system leavers)	41	52	11
Number of adults who exited with increased total income	10	7	-3
Percentage of adults who increased total income	24%	13%	-11%

2023 HDX Competition Report
FY2022 - Performance Measurement Module (Sys PM)

Measure 5: Number of persons who become homeless for the 1st time

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

	Submitted FY 2021	FY 2022	Difference
Universe: Person with entries into ES, SH or TH during the reporting period.	728	817	89
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	201	36	-165
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)	527	781	254

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

	Submitted FY 2021	FY 2022	Difference
Universe: Person with entries into ES, SH, TH or PH during the reporting period.	785	906	121
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	214	46	-168
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)	571	860	289

FY2022 - Performance Measurement Module (Sys PM)

Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects

This Measure is not applicable to CoCs in FY2022 (Oct 1, 2021 - Sept 30, 2022) reporting period.

Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

Metric 7a.1 – Change in exits to permanent housing destinations

	Submitted FY 2021	FY 2022	Difference
Universe: Persons who exit Street Outreach	131	214	83
Of persons above, those who exited to temporary & some institutional destinations	30	42	12
Of the persons above, those who exited to permanent housing destinations	17	25	8
% Successful exits	36%	31%	-5%

Metric 7b.1 – Change in exits to permanent housing destinations

FY2022 - Performance Measurement Module (Sys PM)

	Submitted FY 2021	FY 2022	Difference
Universe: Persons in ES, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing	745	819	74
Of the persons above, those who exited to permanent housing destinations	232	185	-47
% Successful exits	31%	23%	-8%

Metric 7b.2 – Change in exit to or retention of permanent housing

	Submitted FY 2021	FY 2022	Difference
Universe: Persons in all PH projects except PH-RRH	149	137	-12
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations	147	129	-18
% Successful exits/retention	99%	94%	-5%

2023 HDX Competition Report
FY2022 - SysPM Data Quality

MI-519 - Holland/Ottawa County CoC

	All ES, SH			All TH			All PSH, OPH			All RRH			All Street Outreach		
	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022
1. Number of non-DV Beds on HIC	145	146	95	119	88	78	136	127	163	89	57	54			
2. Number of HMIS Beds	145	146	95	61	30	23	136	127	163	89	57	54			
3. HMIS Participation Rate from HIC (%)	100.00	100.00	100.00	51.26	34.09	29.49	100.00	100.00	100.00	100.00	100.00	100.00			
4. Unduplicated Persons Served (HMIS)	856	744	840	153	73	86	162	162	146	117	139	160	106	227	333
5. Total Leavers (HMIS)	773	659	754	103	51	65	20	27	26	62	90	118	52	130	213
6. Destination of Don't Know, Refused, or Missing (HMIS)	206	223	300	8	6	0	0	0	6	0	0	0	4	75	4
7. Destination Error Rate (%)	26.65	33.84	39.79	7.77	11.76	0.00	0.00	0.00	23.08	0.00	0.00	0.00	7.69	57.69	1.88

FY2022 - SysPM Data Quality

2023 HDX Competition Report
Submission and Count Dates for MI-519 - Holland/Ottawa County CoC

Date of PIT Count

	Date	Received HUD Waiver
Date CoC Conducted 2023 PIT Count	1/25/2023	

Report Submission Date in HDX

	Submitted On	Met Deadline
2023 PIT Count Submittal Date	4/28/2023	Yes
2023 HIC Count Submittal Date	4/28/2023	Yes
2022 System PM Submittal Date	2/28/2023	Yes